

# RECORD OF PROCEEDINGS

Minutes of

Franklin Township Board of Trustees

Meeting

1 of 4

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 10th 2024

The Franklin Township Board of Trustees held a regular meeting on Wednesday, January 10<sup>th</sup>, 2024 @ 6:00pm at the Township Administration Building.

The meeting was called to order by Trustee Jennings at 6:00pm.

The meeting began with the Pledge of Allegiance.

**Attendance:**

- Trustee Shane Centers- Yes
- Trustee Matt Jennings- Yes
- Trustee Rob Rose- Yes
- Fiscal Officer Scot Frommeyer- Yes
- Administrator Darryl Cordrey- Yes

**Elect Board of Trustees Chair & Vice Chair:**

Trustee Jennings made a motion to appoint Trustee Shane Centers as Chairperson and Trustee Rob Rose as Vice Chairperson for 2024. Trustee Centers seconded the motion.

- ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

**Approval of Minutes:**

Trustee Jennings made a motion to approve the Clerk's Journal as the official minutes of the December 27<sup>th</sup>, 2023, Trustee Meeting. Trustee Centers seconded the motion.

- ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Abstain  
Motion carried.

**Visitors:**

NONE

**New Business:**

Trustee Jennings made a motion to approve Resolution No. #01-01102024 setting meeting dates and times for its regular meetings in 2024. Trustee Rose seconded the motion.

- ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Rose made a motion to approve Resolution No. #02-01102024 authorizing the Franklin Township administrator to enter into contract with the Warren County Engineer's Office for the Road Striping and Repaving program. Trustee Jennings seconded the motion.

- ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Jennings made a motion to approve Resolution No. #03-01102024 authorizing Franklin Township Administrator, Darryl Cordrey and Road Superintendent Mark Riley, to prepare and submit an application to participate in the Community Development Block Grant program and to execute contracts as required. Trustee Rose seconded the motion.

- ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

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Trustee Rose made a motion to approve Resolution No. #04-01102024 imposing a moratorium of 6 months on the processing and issuance of any permits allowing adult use cannabis operators within Franklin Township, Warren County, Ohio. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Rose made a motion to approve Resolution No. #05-01102024 authorizing the Township Fiscal Officer to process Re-appropriate, Distribute, Dispense, and Declare an Emergency of Funds as needed through December 31<sup>st</sup>, 2024, dispensing with a second reading and declaring an emergency. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Jennings made a motion to approve Resolution No. #06-01102024 Notice of Intent to award contract for Wood hill Cemetery Columbarium Project. Trustee Rose seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Rose made a motion for the adoption of the following recommended appointments for various boards and commissions: See attached. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Rose made a motion to approve the Snow Removal Contract for Wilson Farms/Sunesis Subdivision. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Rose made a motion for approval of HR items as presented. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

### Fiscal Reports:

Trustee Rose made a motion to approve the payment listing. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

Trustee Jennings made a motion to approve all remaining fiscal reports. Trustee Rose seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes  
Motion carried.

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Trustee Rose made a motion to approve Resolution No. #07-01102024 accepting the Certificate of Total Amount for all Sources available for Expenditures and Balance. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes

Motion carried.

Trustee Rose made a motion to approve Resolution No. #08-01102024 accepting the Official Amended Certificate of Estimated Resources for budget year ending 2023. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes

Motion carried.

Trustee Rose made a motion to approve Resolution No. #09-01102024 accepting the Official Amended Certificate of Estimated Resources for budget year beginning January 1, 2024. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes

Motion carried.

Mr. Fromeyer wanted to inform the board that the W-2's were completed for 2023 and will be given to employees within the next couple of weeks. He also wanted to say that the End of Year 2023 was complete. The Auditor has been in the administration office this past week and will be finished by the end of the week.

### Administrator's Report:

Mr. Cordrey gave the December 2023 cemetery report. And wanted to inform the board that the columbarium project was on the Top 10 list of projects that were submitted to State Representatives State Budget Approval. He will keep the board updated.

Mr. Cordrey wanted to give an update on the 5310 Grant (Specialized Transportation Program). This grant would be used for our Senior Transportation Services. This would include operating expenses, mechanical expenses, and new vehicles.

The first Franklin Township Comprehensive Plan Meeting will be held on Tuesday, January 23<sup>rd</sup>, 2024, from 6:00pm-7:30pm at the Franklin Township Administration Building located at 418 Fairview Drive, Carlisle, OH 45005.

The checks were received from Arthur Green Estate. The Township is grateful for the generosity to Franklin Township. There will be further discussion about utilization of the funds.

On Monday, January 15<sup>th</sup>, 2024, the Franklin Township offices will be closed in observance of Martin Luther King, Jr. Day. The offices will reopen on Tuesday, January 16<sup>th</sup>, 2024.

Peyton Hall will start part-time employment with the Township on Tuesday, January 16<sup>th</sup>, 2024. Jonathan Westendorf from the City of Franklin recommended him as he had worked seasonally for the city this past summer. Mr. Hall is a recent graduate of Franklin High School and has a Class B permit. He will be cross trained with both Road and Cemetery Departments.

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### Comments by Individual Trustees:

Trustee Centers- He wanted to welcome Mr. Rose and thought he would be an asset to the board. He wanted to thank Mr. Fromeyer for all the demanding work he does throughout the year including End of Year and Audits. He also wanted to thank everyone that attended the meeting and those that nominated him as Chairperson. He finally wanted to wish everyone a Happy New Year and that there were many good things in the works for the Township.

Trustee Jennings- He wanted to welcome Mr. Rose to the Board and was looking forward to his knowledge and insight in helping the Township. He wanted to thank Mr. Fromeyer for all his hard work with the audit, end of year, & all he does. He wanted to wish Happy New Year to everyone and is looking forward to a great year.

Trustee Rose- He wanted to thank the Franklin Township residents for being able to serve as a Trustee. His father was a Franklin Township trustee for 25 years. After Mr. Rose retired from Franklin Township in 2021, he still wanted to serve the community and thought this a good way to continue his service. He is looking forward to being able to continue serving the Township.

### Adjournment:

Trustee Rose made a motion to adjourn the meeting at 6:38pm. Trustee Jennings seconded the motion.

ROLL Call: Trustee Centers- Yes  
Trustee Jennings- Yes  
Trustee Rose- Yes

Motion carried.

The next scheduled meeting will be held on Wednesday, January 24<sup>th</sup>, 2024.

Attest:   
Scot Fromeyer, Fiscal Officer

  
Shane Centers, Chairperson



# Franklin Township Trustees

Warren County, Ohio

Office: 418 Fairview Drive, Carlisle, Ohio 45005  
Mailing: P. O. Box 364, Franklin, Ohio 45005  
Phone: 937-746-2852

## List of Committees 2024

### Warren County Regional Planning Commission Full Board

(Meets Quarterly-Evenings)

Representative: Shane Centers

Alternate: Darryl Cordrey (Administrator)

Representative: Matt Jennings

Alternate: Mark Riley (Road Superintendent)

Representative: Rob Rose

Alternate: Michael Hannigan (Fire Chief)

### Warren County Regional Planning Commission Executive Board

(Meets Monthly-Daytime)

Representative: Darryl Cordrey (Administrator)

Alternate: Shane Centers

### Warren County Township Association

Representative: Matt Jennings

### Joint Emergency Services Board

Representative: Matt Jennings

### Miami Valley Regional Planning Commission Board of Directors

Representative: Rob Rose

Alternate: Darryl Cordrey (Administrator)

### Miami Valley Regional Planning Commission Technical Advisory Committee

Representative: Rob Rose

Alternate: Darryl Cordrey (Administrator)