

RECORD OF PROCEEDINGS

Minutes of Franklin Township Board of Trustees

Meeting

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held August 12, 2020

The Franklin Township Board of Trustees held a regularly scheduled meeting on Wednesday, August 12, 2020 at 6:00 p.m. Trustee Shane Centers, Trustee Brian Morris, Trustee Matthew Jennings, Fiscal Officer Scot Fromeyer, Administrator Traci Stivers, and Fire Chief Mike Hannigan were all in attendance.

The meeting was called to order by Trustee Centers.

The meeting began with the Pledge of Allegiance.

Visitors:

None

Approval of Minutes:

Trustee Jennings made a motion to approve the meeting minutes of July 22, 2020. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

HR Business:

Mrs. Stivers informed the board that Franklin Township is hiring for a full-time cemetery groundskeeper position, a seasonal cemetery groundskeeper position, and a part-time senior transportation driver. All positions have been listed on the Franklin Township website & social media pages, and the Franklin Chronicle.

Trustee Morris made a motion to approve Rob Rose to roll over 80 hours of vacation time. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes
Trustee Jennings – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Centers made a motion to approve Kevin Jennings to roll over 80 hours of vacation time. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Abstain

Motion Carried.

Trustee Morris made a motion to approve 80 hours of vacation time to be paid in lieu of time off to Rob Rose. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes
Trustee Jennings – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Jennings made a motion to adopt the Senior Transportation Driver position job description. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Old Business:

None

New Business:

Trustee Morris made a motion to approve Resolution No. 01-08122020 declaring parcel # 0827401005 a nuisance due to tall weeds/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes
Trustee Jennings – Yes
Trustee Centers – Yes

Motion Carried.

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Trustee Jennings made a motion to approve Resolution No. 02-08122020 declaring 3760 Pennyroyal Dr. a nuisance due to tall weeds/or grass. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Jennings made a motion to approve the purchase of short cuff firefighting gloves from Phoenix Safety Outfitters not to exceed \$1,100.00. Trustee Morris seconded the motion. The total expense for these gloves will be \$6,406.90 but Franklin Township was awarded a grant through Ohio Bureau of Workers Compensation in the amount of \$5,339.08 to go towards this purchase.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to approve additional expenditure to Vogelpohl in relation to SCBA tanks not to exceed \$2,500.00. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Jennings made a motion to approve the purchase of furniture for Station 19 & 20 not to exceed \$2,200.00 this is to provide a training space at each station. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to approve the old furniture at Station 19 & 20 be properly disposed of in a dumpster due to health and safety reasons. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to approve the street-lighting contract with Duke Energy for a one-time lump sum payment for the installation of a streetlight at the entrance of Woodhill Cemetery. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Mrs. Stivers informed the board of additional expenses on Knollbrook due to curb work totaling around \$8,000.00. Mrs. Stivers shared that she had spoken with the Warren County Engineer's Office and compelled them to cover the additional expense. So, there will be no further cost to the Township.

Mrs. Stivers shared with the Board that she had met with a representative from the Village of Carlisle and a representative from Joint Emergency Medical Services. The three representatives discussed the need for a fire study to evaluate the services of all three entities. Mrs. Stivers stated that if the Board was in favor of this, that she would recommend that all three entities pay an equal share so as to not give anyone a "leg up" and to ensure that the consultant or company doing the study doesn't feel an obligation to any one entity more than the others. She also recommended that the study be completed by a reputable and unbiased organization, such as the Ohio Fire Chief's Association. Preliminary research leads Mrs. Stivers to believe the total cost of such a study to be approximately \$25,000. Mrs. Stivers is asking the board for their initial thoughts before too much work or research goes into this. The Board is interested and would like Mrs. Stivers to provide them with a firm quote and a written scope of the work to be completed.

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Trustee Centers made a motion to approve \$500.00 be donated to the Carlisle Railroad days. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Abstain

Motion Carried.

Administrative Comments:

Mrs. Stivers shared with the board she gave Chief Hannigan permission to donate obsolete hose to the Madison Township Fire Department.

Mrs. Stivers shared information about the levy steps and timeline for spring ballot. She also shared with the board that the Township levy would be the only item on the spring ballot which would make the Township pay the full cost, which Mrs. Stivers said would be cost prohibitive in her opinion. The issue was tabled.

Mrs. Stivers made another request that the board allow her to apply for the CARES act funding. She explained that it's a simple process of adopting a resolution and sending it to the Ohio Department of Budget. This money could be used to reimburse the township for money spend in relation to Covid-19 and to pay for future expenses that would limit the spread of sickness, such as PPE, automated doors, automated faucets, etc. She pointed out that the Administration building did not have a single handicapped accessible entrance, and this would be an opportunity to make the building more ADA compliant. The Board agreed and asked Mrs. Stivers to have the resolution prepared for the next meeting.

Executive Session: In accordance with ORC 121.22(G)(1), to consider the compensation and promotion of a public employee.

Trustee Jennings made a motion to enter into an executive session at 6:58 p.m. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

All Trustees, Administrator Stivers, Fiscal Officer Fromeyer and Chief Hannigan attended the session. Chief Hannigan was excused from the session at 7:20 p.m.

Trustee Jennings made a motion to adjourn from executive session at 7:38 p.m. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to return to regular session at 7:38 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Fiscal Reports:

Trustee Morris made a motion to have the Fiscal Reports added to the agenda. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

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BEAR GRAPHICS 800-375-8094 FORM NO. 10148

Held August 12, 20 20

Trustee Jennings made a motion to approve the payment listing in the amount of \$81,079.43. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Jennings made a motion to approve all remaining fiscal reports. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to approve the 2020 Streetlighting Detail Sheet. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes
Trustee Jennings – Yes
Trustee Centers – Yes

Motion Carried.

Comments by Individual Trustees:

Mr. Jennings just said he thought tonight's meeting was full of great discussions.

Mr. Morris was very happy with all the accomplishments and discussions. He also thanked Trustee Centers and Trustee Jennings for their donation to Carlisle Railroad Days.

Mr. Centers is energized for performance base pay.

Adjournment:

Trustee Jennings made a motion to adjourn at 7:44 p.m. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

The next scheduled meeting will be held Wednesday, August 26, 2020 at 6:00 p.m.

Attest: 
Scot Fromeyer, Fiscal Officer


C. Shane Centers, President