

# RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held February 27, 2019

The Franklin Township Trustees held a regularly scheduled meeting on February 27, 2019 at 6:00 p.m. Trustee Brian Morris, Trustee Matthew Jennings, Trustee Shane Centers, Administrator Traci Stivers, and Fiscal Officer Scot Fromeyer were all in attendance.

The meeting was called to by Trustee Jennings.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Morris made a motion to approve the meeting minutes for February 13, 2019. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Abstain  
Motion Carried.

**Visitors:**

Mark Boy, 7855 Sheri Ln. came to address the board about the Township’s budget. He is concerned that too much money is being spent on the pool. He believes that money should go to the Warren County Drug Task and other areas like that.

Commander Steve Arrasmith, Warren County Sheriff’s Office, came to share the 2019 annual report with the board.

**Old Business:**

Mrs. Stivers presented the board with information on comp time. All three Trustee were in favor of a comp time policy so Mrs. Stivers will present the board with a written policy in a future meeting.

Mrs. Stivers addressed the board on an amount to charge for a 30 day advertising spot on the new Township website advertising page and the board agreed to \$125.00.

The board had requested that Mrs. Stivers at the last meeting to put the swimming pool back on the agenda for discussion. Trustee Jennings understands the pool is costly but he doesn’t know what the right answer is. Trustee Morris said this has been an issue for years and the board needs to come to a resolution. Trustee Centers agrees, but feels that it needs to be discussed with the City and seek other avenues for paying for it. The three Trustee requested Mrs. Stivers to schedule a meeting with Sonny Lewis, Matthew Jennings, Todd Hall, and Traci Stivers to try and resolve this matter.

**New Business:**

Trustee Morris made a motion to approve Resolution No. 01-02272019 authorizing a contract with Warren County Engineer’s Office for the purchase of road salt. Trustee Centers seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes  
Motion Carried.

Trustee Centers made a motion to approve Resolution No. 02-02272019 authorizing a contract with Warren County Engineer’s Office for 2019 paving projects. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes  
Motion Carried.

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Trustee Morris made a motion to approve the new 2019 insurance renewal rates of 8.4% for the Township. Trustee Centers seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes

Motion Carried.

Trustee Centers made a motion to allow Administrator Traci Stivers permission to sign all insurance documents for the Township. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes

Motion Carried.

Mrs. Stivers had presented the board with estimates from Chief Hannigan from two different shops for the approval of maintenance work to be done to all the fire trucks. The Trustee decided to table until they look into the budget and will address at a later meeting.

**Road Report:**

Road Supervisor Rob Rose reported to Mrs. Stivers that the road crew have been busy working on pothole repairs, having repairs done to trucks, gave a salt update, and should receive the new dump truck next week.

**Cemetery Report:**

Cemetery Supervisor Steve Bishop reported to Mrs. Stivers that they have had eight funerals, been busy preparing the mowers for spring, and cleaning up branches and leaves around the cemetery from wind damage.

**Fire Report:**

Chief Hannigan reported to Mrs. Stivers that they have had thirteen fire calls, six MVA, one mutual aid to Lebanon, and the other miscellaneous. Chief Hannigan is also working on seeking grant for reimbursement for 2018 tuition.

**Administrative Report:**

Mrs. Stivers shared with the board that the 2018 Compensation reports are done and have been submitted to them to review.

Mrs. Stivers has scheduled a meeting with WCEO and WCRPC to discuss traffic conditions due to semis on Franklin-Trenton Rd.

Mrs. Stivers requested the board and herself to look into salaried position information and come up with a salary policy.

Mrs. Stivers shared with the board that BARK-Tober Fest preparations have been started and that she is working with Middletown Community Foundation to apply for grants to help with cost. Lastly, she handed out sponsor forms to the Fire Chief for him to pass along to the fire community.

Mrs. Stivers informed the board that the 1095 IRS document is all filled out and has been submitted to the IRS.

Mrs. Stivers has training scheduled in March for both the cemetery department and the senior bus transportation.

Mrs. Stivers shared with the board she is still working on the new website getting information over and will send them a copy of the website for them to approve when all is completed.

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### Fiscal Reports:

Trustee Morris made a motion to approve the payment listing in the amount of \$71,458.15. Trustee Centers seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Yes  
Motion Carried.

Trustee Centers made a motion to approve all other fiscal reports. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes  
Motion Carried.

### Comments by Individual Board Members:

Trustee Morris noted that there was a lot of hard items addressed this meeting, but that he appreciated the board working together for the budget and future of the Township.

Trustee Centers appreciated and thanked everyone for coming out and attending the meeting.

Trustee Jennings had no further comments.

### Adjournment:

Trustee Morris made a motion to adjourn at 7:19 p.m. Trustee Centers seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes  
Motion Carried.

Trustee Jennings called the meeting back to order at 7:19 p.m. to allow Robert Longworth to address the board. Trustee Morris seconded the motion.


ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Yes  
Motion Carried.

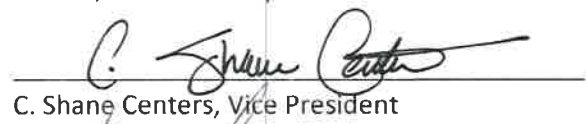
Robert Longworth, 8904 Meadowlark Dr. came to address the board and request they look into changing the policy for snowplowing. He was upset that slush from a plow caused his mailbox to fall over and felt the Township should repair. Trustee Jennings was apologetic but stated to Mr. Longworth that policy states that the Township is only responsible for damage when the snow plow truck actually makes contact and hits the mailbox. The Township is not responsible if slush or snow makes the mailbox fall over.

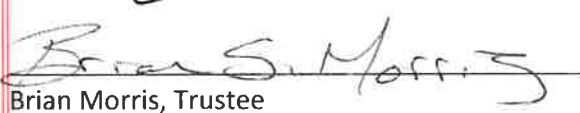
Trustee Morris made a motion to adjourn at 7:25 p.m. Trustee Centers seconded the motion.

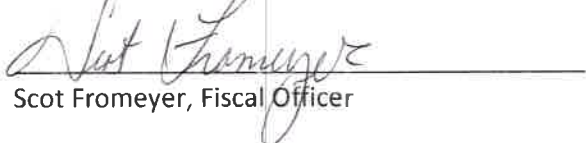
ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Yes  
Motion Carried.

The next scheduled meeting will be held Wednesday, March 13, 2019 at 6:00 p.m.

  
Matthew Jennings, President

  
C. Shane Centers, Vice President

  
Brian Morris, Trustee

  
Scot Fromeyer, Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_