

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held March 14, 20 18

The Franklin Township Trustees held a regularly scheduled meeting on March 14, 2018 at 6 p.m. Trustee Shane Centers, Trustee Brian Morris, Administrator Traci Stivers, and Fiscal Officer Scot Fromeyer were all in attendance. Trustee Matthew Jennings, Fire Chief Kevin Jennings, Road Supervisor Rob Rose, and Cemetery Supervisor Steve Bishop was all absent.

The meeting began with the Pledge of Allegiance.

Approval of Minutes:

Trustee Centers made statement that he had reviewed the minutes of February 28, 2018 and believed them to be true and accurate.

Trustee Centers made a motion to approve the special meeting minutes from March 10, 2018. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Scheduled Visitors:

Mark Boy, 7855 Sheri Lane, He addressed the board with concerns on how much the Franklin pool was costing Franklin Township. The Franklin pool is currently owned by both Franklin Township and the City of Franklin. He wants the Township to look into why the pool is costing so much for upkeep and what can be done to reduce the cost.

Liz Buchanan, Deardoff Senior Center Trustee, 605 River Street, presented the board with a letter from the Ohio Attorney General, Mike Dewine, clearing the Deardoff Senior Center of any wrong doing. Also, she has had a CPA and forensic accounting investigator look over their books and no fraud was found.

Old Business:

Trustee Centers made a motion to approve a 3% raise for all Franklin Township employees to go into effect March 17, 2018. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Trustee Centers made a motion to approve an additional .50 cent raise for senior bus driver Denise Hall to go into effect March 17, 2018. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

New Business:

Trustee Centers made a motion to approve the creation of an Administrative Assistant position within the fire department. Pay rate of \$11.50 per hour, 24 hours a week, under the supervision of the Fire Chief. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Trustee Centers and Trustee Morris tabled the In Lieu Of Policy regarding a stipend for employees who opt to decline Township health insurance. The adoption of the In Lieu stipend payment schedule was also tabled so the board can find out all information. The board will address at a later time.

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Trustee Centers made a motion to adopt Resolution No. 01-03142018 authorizing the Township Administrator to sign a contract with the City of Carlisle regarding income tax withholding for Township employees. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Road Report:

Road Supervisor Rob Rose reported to Mrs. Stivers that the road crew have been busy removing old dead ash trees on Franklin-Madison. Also, they have been busy preparing for mowing season and trash pick up.

Cemetery Report:

Cemetery Supervisor Steve Bishop reported to Mrs. Stivers that the cemetery crew have had 8 funerals so far this month. The cemetery crew have been busy leveling graves and Mr. Bishop has been researching mowers. The cemetery is in need of 2 new mowers for this grass cutting season.

Fire Report:

Fire Chief Kevin Jennings reported to Mrs. Stivers that they have had 12 fire runs so far this month.

Fire Chief Kevin Jennings and Administrator Traci Stivers did attend a meeting with Lexipol but at this time the cost was not beneficial for the Township.

Mrs. Stivers reported that the fire station had 2 firefighters, Don Spahn and Sean Skimming finish their volunteer firefighter training class. Mrs. Stivers wanted to congratulate them.

Trustee Centers made a motion to accept the resignation of Lieutenant Gibbs. Mr. Gibbs will be staying on as a firefighter but due to sickness and further duties of his daily job he no longer feels he can fulfil the Lieutenant duties. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Administrator Report:

Mrs. Stivers informed the board that the Township employees, along with some employees from Madison Township and Clearcreek Township just finished a training through ODOT that was free to the Township.

Mrs. Stivers stated that we had an employee fall off our insurance which would roughly be a savings of \$5000.00 for the Township a year.

Mrs. Stivers received a MORE grant through OTAMA which is used for safety precautions. Mrs. Stivers would like to use this grant for some kind of security for the Office.

Mrs. Stivers reported to the board that a property owner filed for an annexation request moving his 3 properties out of Warren County.

Fiscal Report:

Trustee Centers made a motion to approve the payment listing in the amount of \$55,258.21. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

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Trustee Centers made a motion to approve the remaining reports. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 03-03142018 accepting the 2018 Permanent Appropriations for Budget Year 2018. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 02-03142018 accepting the Amended Official Certificate of Estimated Resources for Budget Year 2018. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 04-03142018 allowing the Fiscal Officer to use the UAN signature software and the Widmer signature stamp machine as a true and valid signature for all Warrants, Purchase Orders and Blanket Certificates that require the Trustees and Fiscal Officer signatures. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

Comments by Individual Board Members:

Trustee Centers stated he enjoyed attending the Appropriations meeting and learned a lot of new things.

Trustee Morris stated to everyone that he is pleased that the Township was able to make budget cuts that freed up money to give the Franklin Township employees are long awaited raise.

Trustee Jennings – Absent

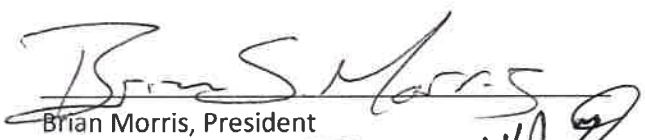
Adjournment:

Trustee Centers made a motion to adjourn at 6:36 p.m. Trustee Morris seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Morris – Yes
Trustee Jennings – Absent Motion Carried.

The next meeting will be held on Wednesday, April 11, 2018


Scot Fromeyer, Fiscal Officer


Brian Morris, President


Matthew Jennings, Vice President


C. Shane Centers, Trustee