

# RECORD OF PROCEEDINGS

Held June 26, 20 19

The Franklin Township Trustees held a regularly scheduled meeting on June 26, 2019 at 6:00 p.m. Trustee Matthew Jennings, Trustee Shane Centers, Administrator Traci Stivers, and Road Supervisor Rob Rose were all in attendance. Trustee Brian Morris and Fiscal Officer Scot Fromeyer were absent.

The meeting was called to order by Trustee Jennings.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Centers made a motion to approve the meeting minutes for June 12, 2019. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent Motion Carried.

**Visitors:**

None

**Old Business:**

Mrs. Stivers shared with the board that she had met with Sonny Lewis, Franklin City Manager and the City's Council has come to the decision that they are willing to alter the contract for a 5-year term. The new agreement is that the township is responsible for 25% of the pool deficit with a \$25,000.00 max payment for the Township yearly.

**New Business:**

Mrs. Stivers brought to the board an adoption of a disciplinary action policy, but the board wants the prosecutor to approve before they make a motion to adopt.

Trustee Centers made a motion to approve Resolution No. 01-06262019 declaring 7839 Franklin-Trenton Rd. a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 02-06262019 declaring 3760 Pennyroyal Rd. a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 03-06262019 declaring 4456 North Route 123 a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent Motion Carried.

Trustee Centers made a motion to approve Resolution No. 04-06262019 declaring 6775 Maple Dr. a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent Motion Carried.

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Trustee Centers made a motion to approve Resolution No. 05-06262019 declaring 6783 Maple Dr. a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent  
Motion Carried.

Trustee Centers made a motion to approve Resolution No. 06-06262019 declaring 4842 Manchester Rd. a nuisance due to tall weeds and/or grass. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent  
Motion Carried.

### Road Report:

Road Supervisor Rob Rose reported to the board that the new hot box arrived and has been used, two tons of hot patch for road repairs on Williams Dr., Moyer Dr., and Jeffrey Dr. The road crew have been busy mowing, they have been at the cemetery two days this past week weed eating and working on foundations. The road crew cab truck had to have new tires, new control arms and new hub assemblies put on it. Franklin-Madison Rd. is flooding Mr. Rose is checking with the county to see if a permit was issued for a culvert in this area if not, he will be being digging back up. Lastly, there are two properties the road department had early promised to install culverts on Jeffrey and Routt Ln. these will be the last two the Township installs.

### Cemetery Report:

Mrs. Stivers reported for cemetery supervisor Steve Bishop that the cemetery crew have had eleven funerals, been busy mowing/trimming and pouring foundations. There has been some seasonal help hired.

### Fire Report:

Mrs. Stivers reported for Fire Chief Mike Hannigan that they have had fourteen calls for service. Two MVA's on Interstate 75, one mutual aid to City of Lebanon, one structure fire in Carlisle, ten miscellaneous calls. They held a burn towner training at WCCC. Chief Hannigan has been working on grants one was denied and the other was granted in the amount of \$1,800.00 to help pay for schooling.

### Administrative Report:

Mrs. Stivers shared with the board that the employee Reds outing went really well. That they had five employees attend along with their families.

Mrs. Stivers reported that Turtlecreek and Union Township have also joined in showing interest in the Design Review Board meeting with WCRPC.

Mrs. Stivers met with Kelly Austin, a risk Consultant from OTARMA for the annual Risk Management Inspection. They went from property to property looking everything over and Kelly will provide a full inspection report at a later time. Mrs. Stivers mentioned the swings were of special concern and asked the board to take a look at the parks.

Mrs. Stivers shared with the board that she will be attending a WCRPC meeting, a WCEO retirement party, and a WCRZ retirement party this upcoming week.

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Mrs. Stivers informed the board that she had to prepare a thirty-five page report for a terminated employee for the ODJFS.

Mrs. Stivers also said she has hired seasonal help to assist the cemetery supervisor, Steve Bishop, at Woodhill Cemetery.

Mrs. Stivers informed the board that Fire Chief Mike Hannigan's six month review has been completed.

Mrs. Stivers is looking into scheduling sexual harassment training classes for all Franklin Township employees.

Mrs. Stivers shared with the board that she hired an office intern through the Warren County Ohio Means Jobs Program through November 2019.

Mrs. Stivers encouraged and invited the board to ride the senior bus to see how the job can be challenging.

**Fiscal Report:**

Trustee Jennings made a motion to approve the payment listing. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings- Yes  
Trustee Centers –Yes  
Trustee Morris – Absent Motion Carried.

Trustee Jennings made a motion to approve all other fiscal reports. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Absent Motion Carried.

Trustee Jennings made a motion to approve the 2020 Estimated Budget. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Absent Motion Carried.

**Comments by Individual Board Members:**

Trustee Centers thanked Road Supervisor Rob Rose for attending and Fire Chief Mike Hannigan for working on grants for the Township and for his detailed fire reports each meeting.

Trustee Jennings wanted all to still remember Tommy Roberts and his family. He thanked Rob for attending, and also, thanked the Chief for his detailed fire reports.

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Minutes of Franklin Township Board of Trustees

Meeting

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BEAR GRAPHICS 800 325-8094 FORM NO 10148

Held June 26, \_\_\_\_\_ 20 19

**Adjournment:**

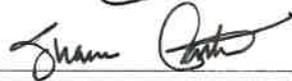
Trustee Centers made a motion to adjourn at 6:30 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Absent

Motion Carried.

The next scheduled meeting will be held Wednesday, July 10, 2019 at 6:00 p.m.

  
Matthew Jennings, President

  
C. Shane Centers, Vice President

\_\_\_\_\_  
Absent  
Brian Morris, Trustee

\_\_\_\_\_  
Absent  
Scot Fromeyer, Fiscal Officer