

RECORD OF PROCEEDINGS

Minutes of

Franklin Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 13,

2016

The Franklin Township Board of Trustees met in regular session on July 13, 2016 at 6 p.m. Trustee Ron Ruppert, Trustee Brian Morris, Trustee Beth Callahan, Fiscal Officer Scot Fromeyer, Administrator Traci Stivers, Road Superintendent Rob Rose and Cemetery Superintendent Steve Bishop were in attendance.

The meeting commenced with the Pledge of Allegiance.

Mr. Ruppert made a motion to approve the June 8, 2016 minutes.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Abstain
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve the June 22, 2016 minutes.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Abstain Motion carried.

VISITORS:

Mrs. Callahan said that Joe Garrett with Trebel Aggregation would be attending, but he was stuck in traffic.

OLD BUSINESS:

Mr. Ruppert explained that the Trustees had tabled the Serving Seniors grant decisions until Mrs. Callahan could be present to have some input. The question on his mind is do the Trustees want to award \$2,500 to each of the two applicants or do they go ahead and award them both \$5,000.00? Mrs. Callahan asked if we were allowed to award that much. Mrs. Stivers said that we did not have a policy, just language in the actual application itself.

Mr. Ruppert made a motion to change the grant application language limiting the board to awarding one, so that they may award as many as they choose.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to award \$5,000 to the American Legion Post in Franklin.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to award \$5,000 to the Warren County Community Services.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Treble Aggregation was discussed. Mrs. Callahan said that she has had several mailers come to her and even some aggregation representatives come to her door. Treble Aggregation offers a service that would allow the township to be aggregators and help the residents get a better rate on their electricity. Residents could opt out if they wanted to and this is something that the residents would have to vote on. Mr. Garrett with Trebel Aggregation arrived and discussed his service. One concern the Board had was that Trebel says they can't show the township any numbers until after the Township votes on it. Mr. Morris is concerned that if a resident is already with a aggregation group, that they may be charged a fee for breaking their contract. Mr. Ruppert said at this time he is not in favor of doing this simply because he doesn't know enough about it. Mr. Morris said he'd like to do a little more research before voting on this. The subject was tabled.

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Held

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NEW BUSINESS:

Mrs. Stivers presented updated job description for the Township Administrator, Road Superintendent and Cemetery Superintendent. The Trustees discussed some changes they'd like to see and asked Mrs. Stivers to make those changes.

Mr. Ruppert made a motion to approve the Township Administrator job description with the suggested changes made.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve the Road Superintendent job description with the suggested changes made.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve the Cemetery Superintendent job description with the suggested changes made.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

The pool contract was discussed. Mrs. Stivers went over some changes that Donette Fisher made to the contract. The Trustees suggested a few more changes they'd like to see. The Trustees discussed planning for the future and possible fund raising opportunities. Mrs. Stivers said she thought that was something to deal with once the contract was in place.

The Cemetery Advisory committee requested that the the Board pay the \$99. fee for the group to become a 501(c)(3). Mrs. Stivers wondered what the trustee's thought process was on what they saw as far as the future of the cemetery group. The trustees said that they didn't think it was appropriate to give the group money to become a 501(c)(3) and that the group should be able to get private donations to help with the fees associated with a non profit status.

Mrs. Stivers brought up the Moonlight & Mistletoe Festival Committee, who is facing the same problem that the cemetery group is. Without being a 501(c)(3) they are having trouble getting donations. Mrs. Stivers asked if the Trustees envisioned giving the group seed money, a budget or what they were thinking. The board asked that the group bring them a plan on paper and then they'd decide how they want to handle it. Mrs. Stivers said that her hope was that the township would help the group get off the ground the first year, and after that they wouldn't need the help.

Sparks in the Park was discussed. The board discussed some things that were on the Hunter Sparks In The Park Facebook page that they felt was not accurate and not flattering to the township. Mrs. Stivers asked if the board would like her to discuss this with the Sparks in The Park group and they would. The Trustees also asked that Mrs. Stivers talk to the group again about referring to and advertising the park by it's actual name. Mrs. Stivers indicated that the group had contacted her requesting a donation for an inflatable during the event.

Mr. Ruppert made a motion to donate \$350 to the festival committee.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

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The purchase and financing of a new backhoe for the cemetery was discussed. The current backhoe would be used for a down payment, allowing the township to not make any payments until the summer of 2017. If we did a seven year term, our payment would be roughly \$11,000 a year. Our current equipment does not meet OSHA standards and is a drain on the cemetery staff, since it's often breaking down and causing delays in their work. Mr. Morris made a motion to finance a new backhoe for 7 years.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes
Mr. Ruppert - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Fromeyer said that the payment for this machine would need to come out of the general fund each year.

The Warren County 911 Center sent all of the townships, villages and cities a form to nominate a representative if they'd like. Mr. Ruppert made a motion to nominate Brian Morris.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Abstain
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve Resolution No. 01-07132016 declaring 4441 Todd Road a nuisance.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve Resolution No. 02-07132016 reallocating \$3,000.00 from Payment To Other Political Subdivisions 1000-210-370-0000 to Park Supplies and Materials 1000-610-490-0000. Also, reallocating \$3,000 dollars from Other Political Subdivisions 1000-210-370-0000 to Lighting 1000-310-360-0000 as well as \$5,000.00 from Payment To Other Political Subdivisions 1000-210-370-0000 to Park - Other 1000-610-599-0000.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve Resolution No. 03-07132016 declaring 6447 Hamilton- Middletown Rd a nuisance.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Road Report:

Mr. Rose said that after recent storms they spend a lot of time taking the mulched throughout the community.

Mrs. Callahan asked about the progress of paving on Martz - Paulin. Mrs. Stivers said that she was not very pleased with the communication of the company, Jergenson's, that got the project. They have changed their story numerous times. It is supposed to be done next week.

Mrs. Stivers said that work is scheduled to start along the stream bank on Martz - Paulin the first week in August.

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Mr. Morris asked about a bush in his subdivision that was overgrown. He asked who's responsibility it was. Mrs. Stivers said that the road crew had already removed the bush.

Cemetery Report:

Mr. Bishop said that the newest employee has already resigned for a job that pays more.

Mrs. Callahan asked Mr. Bishop if he thought it was a good idea to outsource the grass cutting and weed trimming. Mr. Bishop was not in favor of that. He said that it would be more costly and if we begin outsourcing, where do we draw the line?

Mr. Ruppert made a motion to hire Cody Chillcutt to fill the vacancy at the cemetery at a rate of \$14.50 an hour.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes

Mr. Ruppert made a motion to accept Adam Hackney's resignation, effective July 8, 2016.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

FIRE REPORT:

Chief Bishop reported that they'd had a lot of fire runs. There was also a water rescue attempt, but they believed it to be a fall alarm.

Chief Bishop mentioned that Massie Township would be selling a fire truck, and he would like to go look at it. Mr. Ruppert said that he'd support Chief Bishop looking at it and if needed we could work something out. The other Trustees agreed.

ADMINISTRATIVE REPORT:

Mrs. Stivers reported that we were awarded a grant from Warren County Solid Waste District to help pay for signage for our Community Recycling Day. Mrs. Stivers said that we collected over 700 gallons of latex paint, nearly 100 gallons of motor oil and 1500 pounds of paper. She doesn't feel that we really got our money's worth on the paper shredding and said she may leave that undone next year to focus more on other recyclables.

The street sweeper came through for the second time. There was a report from a resident who believed that his windshield was broken by the sweeper, but Mrs. Stivers explained to the resident that the sweeping company has their own insurance he should be dealing with.

The senior buses were recently in the shop for some repairs and down for a day and a half.

Mrs. Stivers informed the board that we have another employee who is planning to resign in the near future, so we'll need to look into replacing that employee.

Mrs. Stivers also showed the Board the Issue II grant rankings. The project that Mrs. Stivers applied for was ranked #4 among the county.

The Art teacher of the Summer Programs was discussed. Mrs. Stivers reminded the Board that the teacher had not had an assistant since day one. We already have a hard time keeping employees and getting people to apply for our jobs, so Mrs. Stivers suggested we give this teacher additional compensation to show her that this isn't how we normally treat our employees. Mr. Ruppert made a motion to give Mackenzie Jones a \$250 bonus at the end of her employment.

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Mr. Morris seconded the motion.
ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

FISCAL REPORT:
Mr. Ruppert made a motion to approve the Payment Listing as presented by the Fiscal Officer.
Mr. Morris seconded the motion.
ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve the Bank Reconciliation Reconciliation, Appropriation Summary, Appropriation Status, Fund Summary, Fund Status, Revenue Summary and Revenue Status reports.
Mr. Morris seconded the motion.
ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes

Mrs. Stivers stated that she had added a "Comments By Board Members" section to the agenda at the request of Mr. Morris.

Mr. Ruppert had no comments.
Mr. Morris said that he's been working personally on Railroad Days and that he has many organizations that are going to be helping him. They will be holding the event at the Carlisle Baseball Association fields, and Mr. Morris suggested we might allow parking at the township and charge people to shuttle them back and forth.
Mrs. Callahan had no comments.

Mr. Morris made a motion to adjourn at 7:52 p.m.
Mr. Ruppert seconded the motion.
ROLL CALL: Mr. Ruppert - Yes
Mr. Morris - Yes
Mrs. Callahan - Yes

[Signature]
Beth Callahan, President

[Signature]
Ronald Ruppert, Vice President

[Signature]
Brian Morris, Trustee

[Signature]
Scot Fromeyer, Fiscal Officer