

# RECORD OF PROCEEDINGS

Minutes of Franklin Township Board of Trustees

Meeting

1 of 1

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Records Retention - January 13, 20 21

The Franklin Township Board of Trustees held a virtual Records Retention meeting on Wednesday, January 13, 2021 at 5:55 p.m. through Zoom in accordance with HB404. The meeting information has been published on the Township website, social media sites, and sent to the Journal News and Franklin Chronicle.

The meeting was called to order by Trustee Centers.

The meeting began with the Pledge of Allegiance.

**Attendance:**

Trustee Shane Centers – Present  
Trustee Brian Morris – Present  
Trustee Matthew Jennings – Present  
Fiscal Officer Scot Fromeyer – Present  
Administrator Traci Stivers – Present

Trustee Morris made a motion to adhere to the Records Retention schedule for the fiscal department which was adopted by the Franklin Township Board of Trustees in 2014. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Morris – Yes  
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to adhere to the Records Retention schedule for the parks and recreation department which was adopted by the Franklin Township Board of Trustees in 2016. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Morris – Yes  
Trustee Centers – Yes

Motion Carried.

Trustee Morris made a motion to adhere to the Record Retention schedule for the Road department which was adopted by the Franklin Township Board of Trustees in 2016. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Morris – Yes  
Trustee Centers – Yes

Motion Carried.

All previously mentioned schedules were approved by the Ohio History Connection and the Ohio Auditor of State.

**Adjournment:**

Trustee Morris made a motion to adjourn at 6:03 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Morris – Yes  
Trustee Centers – Yes

Motion Carried.

The next regular meeting will be held on Wednesday, January 27, 2021 at 6:00 p.m.

Attest: Scot Fromeyer  
Scot Fromeyer, Fiscal Officer

Brian Morris  
Brian Morris, President