

# RECORD OF PROCEEDINGS

Minutes of

Franklin Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 11,

2015

The Franklin Township Board of Trustees met on February 11, 2015 at 6 p.m. Trustee Ruppert, Trustee Sample, Trustee Callahan and Fiscal Officer Fromeyer were all in attendance. Additionally, Mrs. Stivers, Mr. Bishop and Mr. Rose were all present.

Mr. Sample made a motion to approve the minutes of the January 26, 2015 meeting. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

Mrs. Callahan made a motion to approve the minutes of the January 31, 2015 meeting. Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Abstain  
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve the minutes of February 1, 2015 meeting. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Abstain  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

#### VISITORS:

Sheriff Larry Simms attended the meeting to give a review of 2014. Sheriff Simms said that the female jail population has doubled in the last 18 months. The Warren County Jail is at or over capacity at least 1/3 of the year. He spoke of a future jail expansion and a new program to help with the heroin addiction placing the area.

#### OLD BUSINESS:

Mrs. Stivers told the Trustees that the Army Corp of Engineer's had approved the plan for Martz - Paulin Road. One condition is that any trees that need to be removed, must be done before April 1st. Permission has to be obtained by Miami Conservancy before that work can be done. Assuming that happens, work will begin July 1, 2015. The CDBG grant will be used to pay for the majority of the work, but the Township will have to kick in approximately \$27,000.00. Mr. Ruppert said that is better than he had hoped.

Spending limits were discussed again. Mrs. Stivers provided the Trustees with the spending limits of Clearcreek Township, City of Franklin, Madison Township and Wayne Township.

Mr. Sample made a motion to raise the administrator's spending limit to \$2500.00.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

The Serving Seniors Grant was discussed. Mrs. Callahan asked Mrs. Stivers where she came up with the amount of \$10,000.00. Mrs. Stivers said it was simply a placeholder and she could change it.

Mr. Ruppert said he'd feel better about making the grant for \$5,000.00. Mr. Sample agreed. Mr. Sample also said that he'd like to see the rule about organizations only being allowed to apply for a set amount be gone.

Mr. Ruppert said he had some reservations about making this grant only for operating expenses. He suggested Mrs. Stivers change it to say that Capital improvements may be considered, but that the trustees may have further questions in that case.

Lastly, Mr. Sample was cautious to accept the terms regarding religious organizations. Mrs. Stivers said that because the grant money would come from a levy, it could not benefit a religious organization or cause. Mr. Sample was concerned that this might open the

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township up to scrutiny and would like the prosecutor's office to review that specific paragraph again.

Mrs. Stivers presented the Board with the 2014 Road Mileage Certification. There were no changes from the previous year. Mrs. Callahan made a motion to accept the Road Mileage Certificate. Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Yes  
Mr. Ruppert - Yes      Motion carried.

Mrs. Stivers informed the Trustees that she had been contacted by Tammy Stebelton of Big Brothers & Big Sisters of Warren County. They are holding a fund raiser at JD Legends and had invited the Trustees to participate by bowling to benefit kids. Mr. Ruppert said that he would check his calendar and that he might participate.

Mrs. Stivers presented the bOard with the 2015 Annual Report from the Prosecutor's office and advised the Trustees that she expected that Mr. Fornshell would be at a meeting in the near future.

Mrs. Stivers asked the Board if they would like to schedule town hall meetings to help get information out regarding the upcoming tax levy. Mr. Ruppert said that he felt that was the responsibility of the Administrator and the Fire Chief. The Trustees support the levy and feel that community forum meetings are a good idea, but ultimately up to staff to carry them out.

Mrs. Stivers informed the Trustees that they had been invited to the Annual Engineer's Dinner. Mrs. Stivers attends every year and she said that as long as she has attended the Road Superintendent has never attended. Mrs. Stivers feels it would be in the township's best interest to be represented by the Road Superintendent as well. The Trustees agreed. Mrs. Callahan said that she would also like to attend.

Mrs. Stivers informed the Trustees that a bus grant had been obtained. The local share is expected to be \$9,910. Mrs. Stivers asked the trustees to provide a small cushion in the event the price of a part has changed or some other small charge has been incurred. Mr. Sample asked Mrs. Stivers if she would be comfortable with a \$90 cushion, Mrs. Stivers felt that should be sufficient.

Mr. Sample made a motion to purchase a bus as outlined in the grant documentation at a price not to exceed \$10,000. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

## ROAD REPORT:

Mr. Rose reported that the new front end loader had been delivered and had been very helpful in loading salt in the dump trucks. Mr. Rose said that he had had to order an additional 200 tons of salt due to the recent weather and that currently his crews are trying to keep up with pot holes. He expects to begin the drainage project in Hunter in March, assuming the weather cooperates.

## CEMETERY REPORT:

Mr. Bishop reported that the cemetery staff had thirteen interments in the past month. He is also down one staff member, which has kept the remaining staff very busy.

## FIRE REPORT:

Chief Bishop stated that the department had assisted in a large barn fire in Carlisle this week. The fire department was scheduled to receive a new breathing air compressor that they had acquired through a grant. Mrs. Stivers advised the Trustees that she had approved some electrical work at the station to accommodate the new air compressor. Additionally, Mrs. Stivers

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had approved to have a new well pump put in at the fire station earlier in the week when the fire department was left without water. Because it is a special pump, it was very costly. Chief Bishop advised the board that the well bladder would probably have to be replaced as well. They believe that is what caused the previous pump to burn up in the first place.

#### OFFICE REPORT:

Mrs. Stivers advised the board of the upcoming Auditor's conference, The Warren County Chamber Alliance's Economic Outlook Breakfast, and two public hearings to be held by the Warren County Commissioners.

Mrs. Stivers advised the Trustees that the township had received the annual invoice for the Warren County Regional Planning Commission. Mrs. Stivers would need to send the list of the Township's representatives. Mrs. Callahan reminded Mrs. Stivers that it would be the same as last year. Mr. Sample said that he did not understand why the Warren County Regional Planning has a board and then an Executive Board. Essentially the Board votes don't really matter and those that have spots on the Executive Board are individuals that have their own Zoning like Clearcreek Township or the City of Springboro. Mr. Ruppert agreed.

#### FISCAL REPORT:

Mrs. Callahan made a motion to approve the Appropriation Summary, Appropriation Status, Fund Summary, Fund Status, Revenue Summary and Revenue Status reports as presented by the fiscal officer.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Yes  
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve the Payment Listing as presented by the fiscal officer. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

Mr. Fromeyer mentioned the Drug Task Force Invoice. Technically, The Drug Task Force only asks for a donation equal to one dollar for each resident in the township. The township is not obligated to pay the fee. Mr. Fromeyer said that he had talked with a neighboring township and that township has never paid the fee. Mr. Ruppert said he is not inclined to pay it at this time. The Board all agreed.

Mrs. Callahan made a motion at 7:10 p.m. to enter into Executive Session to discuss the hiring of an employee.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Yes  
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion at 7:25 p.m. to return to regular session.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

Mr. Ruppert explained that no action would be taken on the vacant cemetery position. Mr. Bishop and Mrs. Stivers would review all thirty - one applicants and work together to eliminate some applicants, interview and bring the board a recommendation. Mr. Sample asked Mr. Bishop and Mrs. Stivers when they thought that they could have a recommendation ready. Mrs. Stivers said they would attempt to have a recommendation for

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the next meeting, but that was a lot to ask! The Board understood and asked that Mr. Bishop and Mrs. Stivers try to have a recommendation in time for the March 11, 2015 meeting.

Mrs. Callahan made a motion to adjourn at 7:30 p.m.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes

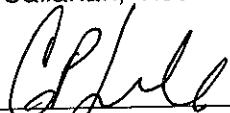
Mr. Sample - Yes

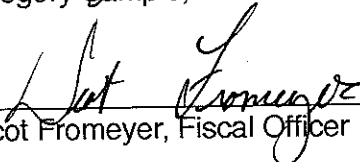
Mr. Ruppert - Yes      Motion carried.

The next regular Trustee meeting will be February 25, 2015.

  
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Ronald Ruppert, President

  
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Beth Callahan, Vice President

  
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Gregory Sample, Trustee

  
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Scot Fromeyer, Fiscal Officer