

# RECORD OF PROCEEDINGS

Minutes of

Franklin Township Trustees

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held November 10, 2015

The Franklin Township Board of Trustees met on Tuesday, November 10, 2015 at the Franklin Township Administration Office.

Trustees, Ronald Ruppert and Beth Callahan were present. Fiscal Officer Scot Fromeyer and Township Administrator Traci Stivers were present. Trustee Greg Sample was absent.

The meeting opened with the Pledge of Allegiance.

#### Minutes:

Mrs. Callahan made a motion to approve the Minutes from the October 28, 2015. Mr. Ruppert approved seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

#### Old Business:

Mr. Ruppert reported that while driving Union/Manchester Road and Union/Lynn Drive Road, he saw no cars parked on the corner. A parking complaint was made earlier in the year that cars were parking on the corner which was causing problems for drivers.

#### New Business:

Mrs. Callahan made a motion to approve the following amounts for employee gift cards. \$175.00 for full time employees, \$125.00 for part time employees and \$75.00 for firefighters. The total amount is not to exceed \$5,000.00. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

Mrs. Callahan made a motion to approve Resolution 01-11102015, Warren County HMP. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

Mrs. Callahan made a motion to approve Resolution 02-11102015 increasing the LOEB appropriations to \$20,500.00. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

Mrs. Callahan made a motion to approve Resolution 03-11102015 increasing Cemetery Revenues and appropriations in the amount of \$25,000.00. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

Mrs. Callahan made a motion to approve the LOEB Grant to be used to purchase air bags. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

Mr. Ruppert asked Mrs. Stivers to remind him to work on cemetery bequests and the contract language for the cemetery sales contract.

#### Road Report:

Mr. Rob Rose gave an update on the following items for the Road Department:

Martz Paulin Road is completed and opened. There were no further reports.

#### Cemetery Report:

Mr. Steve Bishop gave a report on the following items for the Cemetery.

Fall cleanup is taking place. Burials are down this month. There were no further reports given.

#### Fire Report:

Chief Bishop would like to purchase 2 lap top computers with the remaining funds from the LOEB Grant. The total cost is not to exceed \$2,000.00. Mrs. Callahan made a motion to approve the purchase of the computers. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes. Mr. Ruppert, Yes. Motion Passed.

#### Administrative Report:

Mrs. Stivers updated the Trustees on the following items:

Senior Bus: The Franklin City Council will meet on November 16, 2015 to discuss the Senior Bus purchase and use.

MPO- Mrs. Stivers has not heard back from them.

OTAN- Mrs. Stivers attended the Ohio Township Administration Network Conference.

Employee Holiday party is scheduled for December 3, 2015 at 7:00 p.m. Mrs. Stivers is working on donations for gift cards and raffles. The holiday party will be held at J.D. Legends.

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Mrs. Stivers has been working on quotes for the Administration building to be painted. She would also like to have the Road Department and Fire Department Buildings painted on the outside. The Trustees asked Mrs. Stivers to continuing getting quotes on these projects.

Mrs. Stivers emailed Neil Tunnison about the road expansion, as of today, she has not heard anything. Mrs. Stivers will keep the Trustees informed about this matter.

OPWC Grant was received. This grant will cover the remaining cost on the Martz Paulin Road project. There will be zero cost to the township.

**Fiscal Officer Reports:**

Mrs. Callahan made a motion to approve the Payment Listing report dated November 10, 2015. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes, Mr. Ruppert, Yes, Motion Passed.

Mrs. Callahan made a motion to approve the following Budget Reports prepared by Fiscal Officer, Scot Fromeyer. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes, Mr. Ruppert, Yes, Motion Passed.

Appropriation Summary/Appropriation Status

Fund Summary/Fund Status

Revenue Summary/Revenue Status

Payment Listing

Payroll Register


PO/Blanket Certificate Status Report

**Adjournment:**

Mrs. Callahan made a motion to adjourn the meeting at 6:38 p.m. Mr. Ruppert seconded the motion.

Roll Call: Mrs. Callahan, Yes, Mr. Ruppert, Yes, Motion Passed.

The next regular scheduled meeting is Tuesday, November 24, 2015 at 6:00 p.m.

  
Ronald Ruppert, President

  
Beth Callahan, Vice President

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Gregory Sample, Trustee

  
Scot Fromeyer, Fiscal Officer