

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held January 24, 20¹⁸

The Franklin Township Trustees held a regularly scheduled meeting on January 24, 2018 at 6 p.m. Trustee Brian Morris, Trustee Shane Centers, Trustee Matthew Jennings, Fiscal Officer Scot Fromeyer, and Administrator Traci Stivers were all in attendance. Chief Kevin Jennings, Road Supervisor Rob Rose, and Cemetery Supervisor Steve Bishop was all absent.

The meeting began with the Pledge of Allegiance.

Approval of Minutes:

Trustee Centers made a motion to approve the minutes for the January 10, 2018 Records Retention Meeting. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to approve the minutes for the January 10, 2018 Re-Organization Meeting. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Jennings made a motion to approve the minutes for the January 10, 2018 Meeting. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Scheduled Visitors:

Eugene Rose, Executive Director of Warren County Community Services, gave an update to the board on projects WCCS is currently working on and accepted a \$5,000.00 check from Franklin Township as part of the Serving Seniors grant to relocate and repair a freezer.

Kathryn Horvath, Warren County Prosecutor's Office, wanted to introduce herself to the board and meet face to face and inform them she has joined the civil division and will be here if the Township has any questions or concerns.

Vince Vaskey, 4077 St. Rt. 122, Franklin, OH 45005, is on the committee of Sparks In The Park. He wanted to share information with the board about the festival and how each year they are working hard to continue to grow and improve the festival. Mr. Vaskey shared with the board that last year the Spark In The Park was able to donate \$3,000.00 to HYRA. Lastly, he asked if the Township would like to be a sponsor again this year.

Vince Vaskey, 4077 St. Rt. 122, Franklin, OH 45005, is the owner of the IGA in the Hunter area. He is working with Mrs. Stivers on the Hunter Red Lion Plan to get landscaping done in the front of stores in Hunter. Mr. Vaskey will match a third of the Township's donation to the Hunter Red Lion Plan landscaping project not exceeding \$1,500.00. The day set aside for this project is Saturday, April 7, 2018. The previous board approved up to \$2,000. for this project.

Old Business:

None

New Business:

Trustee Jennings made a motion to adopt the Public Records Policy which states "Public records requests should be acknowledged in writing or if possible, satisfied within 10 business days following the office's receipt of the request. There is no charge for those who wish to have public records downloaded to a USB flash drive, however, for the security of the Township's computers and networking system, all USB flash drives must be new and in their original packaging. Township staff will

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Minutes of

Franklin Township Board of Trustees

Meeting

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remove the USB flash drive from the packaging and upload the requested information. Flash drives must be provided by the requestor. " Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes

Motion Carried.

Road Report:

Mr. Rose reported via email that the road crew have been busy salting and plowing the roads due to the current weather conditions. Also, the road crew has been working on truck maintenance. The road department has had to order 500 tons of salt so far this year costing around \$27,000.00.

Cemetery Report:

Mr. Bishop reported via email that the cemetery crew has had 9 funerals so far this month and have been assisting the Road department with snow removal.

Fire Report:

Chief Kevin Jennings reported via email that they have had 20 fire runs so far this month. Chief Kevin Jennings has been working along with Trustee Matthew Jennings on the AFG grant for Station 19. Trustee Matthew Jennings talked about the grant and stated that if awarded it will go towards a washer extractor, PPE drying and storage ready rack totaling roughly \$22,753.00. The Township will only have to contribute roughly \$1,138.00 as the local match to the AFG grant.

Administrative Report:

Mrs. Stivers reported that she attended a meeting with the Census Bureau which will help her with extracting information from the Census Bureau site.

Mrs. Stivers and Chief Kevin Jennings will be attended a meeting with the Bureau of Worker's Comp to discuss a safety grant.

Mrs. Stivers stated to the board that the office is working on ideas to help the Township with budget cuts to save the Township money.

Mrs. Stivers let the Board know that she'll be asking them to vote at the next meeting on CareWorksComp, a group that helps get the Township into a group rating for the Bureau of Worker's Comp for the Township to receive discounted rates.

Mrs. Stivers presented the board with the cost analysis for the Moonlight & Mistletoe Festival from 2017. The Trustees allowed a budget \$6,350.00 and the cost came in at \$5,650.00. Mrs. Stivers explained that this did not include electric, because the Trustees approved that separately.

Mrs. Stivers informed the board that Sheriff Larry Simms will be on the agenda to speak at the next meeting on February 14, 2018 to share the annual report for the Sheriff's Office.

Lastly, Mrs. Stivers said she'd be asking the board to approve a resolution to bid our paving with Warren County at the next meeting.

Fiscal Report:

Trustee Centers made a motion to approve the payment listings. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Abstained
Trustee Morris – Yes
Trustee Centers – Yes

Motion Carried.

Trustee Centers made a motion to approve the remaining reports.

Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes

Motion Carried.

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Trustee Jennings made a motion to approve Resolution No. 01-01242018 accepting 2017 Amended Certificate of Estimated Resources. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 02-01242018 accepting the Supplemental Appropriation in the General Fund – Insurance and Bonding, for \$41,445.40. For the Payment to US Bank Institutional Custody Services for the Pool Funding Payment and MMO Administration Fees. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Fiscal Officer Scot Fromeyer stated to the board he needs to have a Budget Meeting scheduled. Mrs. Stivers stated she will send out an email scheduling one.

Comments by Individual Board Members:

Trustee Jennings is excited about working on the board and learning.

Trustee Morris stated he is enjoying working with the new Trustees and shared they will be attending Ohio Township Association conference next week.

Trustee Centers thanked everyone for coming and speaking.

Fiscal Officer Scot Fromeyer reminded the board that February 1st 2018 is National Ohio Township Day.

Adjournment:

Trustee Centers made a motion to adjourn at 6:38 p.m. Trustee Jennings seconded the motion.

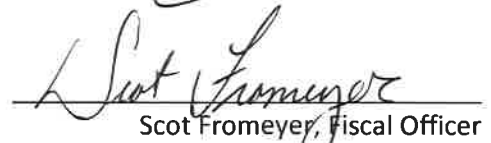
ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

The next meeting will be held Wednesday, February 14, 2018.


Brian Morris, President


Shane Centers, Trustee


Matthew Jennings, Trustee


Scot Fromeyer, Fiscal Officer