

**RECORD OF PROCEEDINGS**  
**Franklin Township**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

January 26,

15

Held

20

The Franklin Township Board of Trustees met in regular session on Wednesday, January 26, 2015 at 6 p.m. Trustee Ruppert, Trustee Callahan, Trustee Sample and Fiscal Officer Fromeyer were present. Additionally, Administrator Stivers and Road Superintendent Rose were in attendance.

The meeting began with the Pledge of Allegiance.

Mr. Sample made a motion to approve the minutes from the Re - Organizational meeting held on January 14, 2015.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample made a motion to approve the minutes from the Records Retention meeting held on January 14, 2015.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample made a motion to approve the minutes from the regular Trustee meeting held on January 14, 2015.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

**OLD BUSINESS:**

Ballot language for the proposed fire levy was presented as well as resolution no. 01-01262015 declaring it necessary to levy an additional tax. Mrs. Callahan asked if it was necessary for the ballot language to specifically exclude Middletown. Mrs. Stivers said that the language before them had come directly from the Prosecutor's Office, so we have every reason to be confident that it's correct. Mr. Ruppert said he believed it was correct as well.

Mrs. Callahan made a motion to approve the language and the resolution.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Yes  
Mr. Ruppert - Yes      Motion carried.

Mrs. Callahan made a motion to approve the purchase of a front end loader from Southeastern Equipment at a cost not to exceed \$101,404.90 and to enter into an agreement with the Kansas State bank through their Baystone Financing program.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes  
Mr. Sample - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample mentioned that this particular machine had a 3 year or 3,000 hour bumper to bumper warranty. Also, no pre - payment was necessary because we would trade in our current front end loader. Mrs. Stivers should execute the appropriate documents.

Mrs. Stivers presented the board with a summary of each of the depository agreement bids that the township received. Mr. Sample asked if Mrs. Stivers had a recommendation. Mrs. Stivers said that as far as fees and being low cost, National Bank & Trust was the front runner. However, it has been her experience that the customer service at National Bank & Trust is lacking. Mr. Fromeyer agreed. He said that he calls the main branch in Wilmington as much as possible and that helps. Mrs. Callahan made a motion to stay with National Bank & Trust.

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Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes

Mr. Sample - Yes

Mr. Ruppert - Yes      Motion carried.

Mr. Ruppert brought up the Serving Seniors grant. Mr. Sample asked Mrs. Stivers where she came up with the application. Mrs. Stivers said she looked at grants she had applied for throughout the years and simply took bits and pieces of each to make something she thought was comprehensive but easy to complete. Mr. Ruppert asked if legal counsel had reviewed it, Mrs. Stivers said that they had. Mr. Sample noticed that the application excluded capital improvements. Mrs. Stivers said that that was her idea and if the trustee's wished, it could be changed. Mrs. Callahan asked if we implemented a grant program, would every organization then be required to apply for the money generated by the senior levy. Mrs. Stivers said she believed that the senior levy money was to be used at the discretion of the Franklin Township Board of Trustees. If they want every organization to apply for grant money, they can make that a rule. There is nothing legally that Mrs. Stivers is aware of regarding that levy money, except that it just be used to benefit senior citizens. Mr. Ruppert asked to table the matter until the next meeting. Everyone agreed.

**NEW BUSINESS:**

Mrs. Stivers informed the board that Assistant Chief Daly had contacted her seeking approval to purchase two new saws. The fire department was currently using a saw crafted by the members and it was not deemed adequate or especially safe. Mr. Daly had submitted quotes from three sources, all were on state bid and for the exact same amount. Mrs. Callahan made a motion to approve the purchase of two saws.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes

Mr. Sample - Yes

Mr. Ruppert - Yes      Motion carried.

Mrs. Stivers also said that Chief Daly had submitted three proposals to have electrical work done at the fire house. Mrs. Stivers said she was unsure what the work was for exactly, and because Chief Bishop had been out all night snow plowing he was not in attendance to explain. The trustees told Mrs. Stivers that they would leave it up to her. Once she found out more information she could then approve or deny the expense as she saw fit.

**ROAD REPORT:**

Mr. Rose reported that the road crew had used 80 tons of salt the night before when it snowed. He currently has enough salt in the bins to last for two more applications. Thankfully, his crew did not have any vehicle break downs and all was going well.

Mr. Rose also said that the pipe needed to fix the Lynn Drive drainage problem was in stock and ordered. He expects that project to take about two weeks to complete.

**FIRE REPORT:**

Chief Bishop was not present since he had been up all night plowing the township roads. However, Mrs. Stivers reported that they would be renewing the fire departments subscription to the Fire Rescue 1 Academy online and dvd training. Additionally, she had given the Chiefs permission to renew the Active 911 subscription since it was an important tool that so many of the members use.

**JEMS REPORT:**

Mr. Ruppert said that there was nothing new to report. JEMS had made their first payment to the City of Franklin for \$75,000. and they would be completely separated financially within 3 years.

**OFFICE REPORT:**

Mrs. Stivers said that she was thrilled to let the board know that a project she and Mr. Sample had been slightly involved in was a success. Several months ago Mr. Sample and

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Mrs. Stivers met with a business owner who was interested in relocating from Middletown to the township. That business owner was going through with their plans and had closed on the property in the township earlier in the week. The business is expected to build a 25,000 square foot building and provide around 60 professional jobs.

Mrs. Stivers informed the board that she had received a faxed letter of resignation from Greg Brooks, a cemetery employee. Mrs. Stivers received the fax two days before Mr. Brooks would be leaving. The Trustees asked why he was leaving, Mrs. Stivers said she believed he had found a better opportunity. The Trustees said that they wished him well.

Mrs. Stivers informed the board that we had received the bill for our share of the Franklin Community pool.

She also asked the trustees for approval to attend Thursday and Friday of the Ohio Township Association Conference. Mr. Ruppert asked if she'd be spending the night. Mrs. Stivers said she would like to if the Board would allow it, that there were a few classes that might prove beneficial to the fire department. The board agreed that that was fine.

Mrs. Stivers said that she and Mr. Ruppert had talked earlier in the day about spending limits set for employees and that they both felt that the township's spending limits needed to be revisited. It didn't make much sense that the Township Administrator and the lowest level employee had the same spending limit. Mrs. Stivers had gathered information on several other agencies spending limits. Mr. Ruppert asked her to put it on the agenda for the next meeting.

Mrs. Stivers said that the old senior van that had been acquired from Warren County would be going back to the county soon. The tires had been switched with Chief Bishop's suburban and the battery had also. So the newer equipment was staying on a township vehicle.

Lastly, Mrs. Stivers told the board that they had been invited to the ribbon cutting of the new ER in Franklin.

**FISCAL REPORT:**

Mr. Fromeyer advised the trustees that the bill for the Drug Task Force had been received at the last minute and therefore wasn't on the payment summary. Mr. Ruppert asked Mr. Fromeyer to not pay it yet and we'd discuss it at the next meeting.

Mr. Sample made a motion to approve the Payment Listing as presented by the fiscal officer. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample made a motion to approve the Appropriation Summary, Appropriation Status, Fund Summary, Fund Status, Revenue Summary and Revenue Status reports as presented by the fiscal officer.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample called an executive session at 6:55 p.m. to discuss the disciplinary action of an employee.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes      Motion carried.

Mr. Sample made a motion to return to regular session at 7:20 p.m.

Mrs. Callahan seconded the motion.

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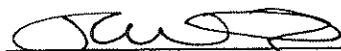
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ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to adjourn the meeting at 7:20 p.m.  
Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes  
Mrs. Callahan - Yes  
Mr. Ruppert - Yes Motion carried.

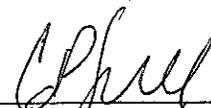
The next regular meeting will be February 11, 2015 at 6 p.m.



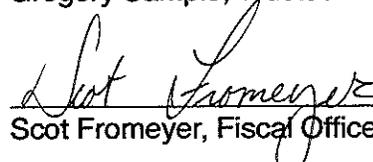
Ronald Ruppert, President



Beth Callahan, Vice President



Gregory Sample, Trustee



Scot Fromeyer, Fiscal Officer