

The Franklin Township Board of Trustees met in regular session on November 21, 2016 at 6 p.m. Trustee Callahan, Trustee Ruppert, Trustee Morris, Fiscal Officer Fromeyer, Administrator Stivers and Cemetery Superintendent Bishop were all in attendance.

Mr. Morris made a motion to approve the minutes of the November 9, 2016 meeting.  
Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes  
Mr. Ruppert - Yes  
Mrs. Callahan - Abstain      Motion carried.

**Visitors:** None

**Old Business:** None

**New Business:**

Mrs. Stivers asked the Board of Trustees if they were in favor of giving Holiday compensation this year. She presented the Board with a spreadsheet that reflected a total cost of \$5,000.00. Mr. Morris made a motion to distribute holiday compensation to all employees at a total not to exceed \$5,000.00.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes  
Mr. Ruppert - Yes  
Mrs. Callahan - Yes      Motion carried.

Mrs. Stivers asked the Board of Trustees if they were in favor of distributing door prizes at the Employee holiday party, as we've done in the past. She indicated that donations were extremely sparse because she has been asking area businesses for donations to the holiday festival we're hosting. So if the Board wishes to distribute door prizes they will have to be purchased. Mr. Morris said that employee moral is down due to lack of raises and it would be nice to make the employees feel appreciated by purchasing door prize items. Mr. Ruppert and Mrs. Callahan agreed. Mrs. Stivers said she would take care of it.

Mrs. Stivers presented the Board of Trustees with a letter of resignation from Administrative Assistant Barbara Agnor. Mrs. Agnor had taken another position that offered better pay.

Mr. Morris made a motion to accept Mrs. Agnor's resignation.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes  
Mr. Ruppert - Yes  
Mrs. Callahan - Yes      Motion carried.

Mrs. Stivers would like to hire Lisa Lyman to fill the Administrative Assistant opening. Mr. Ruppert made a motion to hire Lisa Lyman at a rate of \$11.50 per hour, for a maximum of 1,248 hours per calendar year.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes  
Mr. Morris - Yes  
Mrs. Callahan - Yes      Motion carried.

Mrs. Stivers presented the Board of Trustees with a letter of resignation from Tim Brewer. It is Mr. Brewer's intent to retire. Mr. Morris made a motion to accept Mr. Brewer's letter of resignation effective December 22, 2016.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert - Yes  
Mr. Morris - Yes  
Mrs. Callahan - Yes      Motion carried.

Chief Bishop recommends Julie Davidson for the position of volunteer firefighter, on 6 months probation without pay. Mr. Morris made a motion to hire Julie Davidson under the conditions suggested by Chief Bishop.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes  
Mr. Ruppert - Yes  
Mrs. Callahan - Yes                      Motion carried.

**Road Report:**

Road Superintendent Rose was absent, but sent a report. His report indicates that a driveway culvert was installed on Lynn Dr. The employees mowed the firehouses, O'Neal park, and Dick's Creek cemetery for the last time this year. Four salt boxes were put on the dump trucks for winter. We must get too of our dump trucks repaired before we can put salt boxes on those. At this time, road employees will be no longer be doing ditch work or culvert installation unless an emergency arises since the trucks are set up for winter now.

Mr. Morris mentioned that someone from our staff had, at some point in an earlier meeting this year, referred to Noble Creek Subdivision as being a wealthy subdivision. A resident of the area recently approached Mr. Morris and was upset and offended by this comment. Mr. Morris apologized on that employee's behalf. Mr. Morris would like Mrs. Stivers to remind the employees that they should not say things like that.

**Cemetery Report:**

Mr. Bishop reported that business has been slow. The new backhoe was delivered and it's very nice. Mr. Bishop gave Mrs. Stivers information on an extended warranty. Mrs. Stivers said that it is in the Board packet given to each Trustee. She recommends the first option that would cover 100% of the machine, with zero deductible and cost us a one time fee of \$1,450.00. Mr. Bishop agreed. He said even if one part went bad it would pay for itself. Mr. Morris made a motion to purchase the extended warranty at a cost not to exceed \$1,450.00.

Mr. Ruppert seconded the motion.  
ROLL CALL: Mr. Morris - Yes  
Mr. Ruppert - Yes  
Mrs. Callahan - Yes                      Motion carried.

**Fire Report:**

Chief Bishop said that they had been doing some routine maintenance at the stations and that there was nothing new to report, other than we have a few firefighters who will be taking classes in the coming year.

**Administrative Report:**

Mrs. Stivers reminded the board that The Moonlight & Mistletoe Festival would be December 3rd from 4 p.m. - 10 p.m. and that the employee holiday party would be at JD Legends on December 6th from 7 pm - 10 pm.

Mrs. Stivers also told the board that she had been chatting with Adam Nice, Warren County Assistant Prosecutor when a packet we received in the mail came up. Mr. Nice told Mrs. Stivers that anything that doesn't document the functions of government is not a public record and therefore not open to public viewing. Mrs. Stivers suggested that the Board ask for a formal legal opinion. The Board agreed and asked Mrs. Stivers to get Mr. Nice to write a formal legal opinion.

**Fiscal Reports:**

Mr. Ruppert made a motion to approve the payment for AAA Wastewater.  
Mrs. Callahan seconded the motion.  
ROLL CALL: Mr. Ruppert - Yes  
Mrs. Callahan - Yes  
Mr. Morris - Abstain                      Motion carried.

Mr. Ruppert made a motion to approve all other payments on the payment listings.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes

Motion carried.

Mr. Morris made a motion to approve the bank reconciliation, the fund summary, the fund status, the revenue summary, the revenue status, the appropriation summary and the appropriation status reports.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes

Motion carried.

Comments By Individual Board Members:

Mr. Ruppert had none.

Mr. Morris had none.

Mrs. Callahan mentioned that she had attended an Emergency Management Course and learned a lot. That we should really not rely on the county for an emergency plan.

Mr. Morris made a motion to adjourn.

Mr. Ruppert seconded the motion.

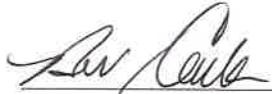
ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes

Motion carried.

The next meeting will be on December 14, 2016 at 6 p.m.



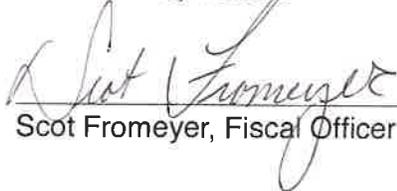
Beth Callahan, President



Ronald Ruppert, Vice President



Brian Morris, Trustee



Scot Fromeyer, Fiscal Officer