

# RECORD OF PROCEEDINGS

Held February 14, 20 18

The Franklin Township Trustees held a regularly scheduled meeting on February 14, 2018 at 6 p.m. Trustee Brian Morris, Trustee Shane Centers, Trustee Matthew Jennings, Fiscal Officer Scot Fromeyer, and Administrator Traci Stivers were all in attendance. Chief Kevin Jennings, Road Supervisor Rob Rose, and Cemetery Supervisor Steve Bishop was all absent.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Jennings made a motion to approve the minutes for the January 24, 2018 meeting. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes Motion Carried.

**Scheduled Visitors:**

Sheriff Larry Simms, Warren County Sheriff's Office, presented the board with the end of the 2017 year reports. Also, he informed the board of daily issues they have to deal with, K-9 Tango retired, K-9 Maverick is in training and will take Tango's place in about 4 weeks, and information about the new jail.

Joy Broedling, 7089 Howard Rd. wanted to address the new board about military surplus equipment. She thanked Trustee Jennings for working on trying to receive grant money. She wants the board to look into leftover government equipment to help. Trustee Jennings stated he would look into this matter for her.

**Old Business:**

None

**New Business:**

Trustee Centers made a motion to approve the donation of 12 Jainsville fire gear coats, 12 Jainsville fire gear pants and 15 Cairns helmets to the Warren County Career Center for training. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Mrs. Stivers presented the Board with an invoice for membership dues for CareworksComp in the amount of \$2424. Mrs. Stivers informed the Trustees that they only needed to approve \$1800, because she had negotiated to get the price down.

Trustee Centers made a motion to approve the CareWorksComp membership dues of \$1,800.00. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Mrs. Stivers explained that if the Board would allow Mr. Fromeyer to pay the BWC bill online, that the township would receive a 1% savings.

Trustee Jennings made a motion to approve online payments to the Bureau of Workers Compensation. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes Motion Carried.

# RECORD OF PROCEEDINGS

Held February 14 2018

Mrs. Stivers said that she had met with a representative from the BWC and CareWorksComp to ensure we were getting the best deal. She said that if the township were to pay our annual bill in one lump sum that we could save 1%. However, she said we may be too late to get the discount this year, she is unsure of the deadline.

Trustee Centers made a motion for approval to pay Bureau of Workers Compensation fees as one lump sum not to exceed \$13,000.00 unless Township does not receive discount then pay in installments.

Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Jennings made a motion to accept the resignation letter from William Tom Roberts effective February 28, 2018. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 01-02142018 for online sale of equipment deemed unnecessary. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Centers made a motion to approve donation of equipment deemed unnecessary if no bids are made online for equipment. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Jennings made a motion to approve the destruction and disposal of hard drive, S/N 84W XF-RXV62-TGJHX-T4RRQ-46WYP. Trustee Centers seconded the motion.

ROLL CALL Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 02-02142018 authorizing a contract with the Warren County Engineer's Office for 2018 Chip Seal Project. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

Trustee Centers made a motion to approve the Township to place liens on tax duplicate of properties for the cost of cutting tall grass/weeds in the amount of \$5,675.00. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

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**Road Report:**

Road Supervisor Rob Rose sent via email that the road crew have been extremely busy plowing the roads due to the weather. Also, the road crew have been busy repairing plow blades, potholes in the roads, and road signs.

**Cemetery Report:**

Cemetery Supervisor Steve Bishop sent a report informing Administrator Traci Stivers that the cemetery crew are preparing for the spring cemetery cleanup. Legal notices have been posted on Journal News Middletown and the Franklin Chronicle to inform the public the deadline of February 15, 2018. Mrs. Stivers has also reached out for volunteers for headstone cleaning. The cemetery crew have had 5 funerals so far this month.

**Fire Report:**

Chief Kevin Jennings is out on vacation. Captain Kendrick Hamilton reported that they have had 8 fires so far this month.

**Administrator Report:**

Mrs. Stivers submitted a pre-application for the Motorola Grant for minorities' fire training.

Mrs. Stivers has been working on moving all the Township trash to Rumpke to save the Township money. At this moment moving everything but the Road dumpster will save the Township around \$250.00 a month. She will give an update later.

Mrs. Stivers is working on the OTARMA Police & Fire Policy & Procedures Grant. Mrs. Stivers and Chief Jennings are meeting with a Lexapro representative to discuss items. Also, she has reached out to OTA they are supposed to be sending over a list of approve vendors.

Mrs. Stivers is working on the Firefighter Training Contract. She has received Turtlecreek Township's contract which she sent over to Chief Jennings to look over. Chief Jennings and Mrs. Stivers will set down at a later date and continue to work on this.

Mrs. Stivers informed the board that the Township will be saving \$111,351.72 annually in health insurance due to moving the Township health insurance to a new carrier.

Mrs. Stivers informed the board that the Appropriations Meeting is scheduled for March 10, 2018 at 9 a.m.

Mrs. Stivers shared with the board that we are having a lot of issues with the new DRUVA system. Our IT technician is working with DRUVA but if issues cannot be fixed the Township will have to look into a new system.

**Fiscal Report:**

Trustee Centers made a motion to approve the payment listings. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Centers – Yes  
Trustee Jennings – Abstained Motion Carried.

Trustee Jennings made a motion to approve the remaining reports. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes Motion Carried.

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Held February 14, \_\_\_\_\_ 2018

Trustee Jennings made a motion to approve Resolution No. 03-02142018 to approve accepting the Amended Certificate of Estimated Resources for Budget Year 2018. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes

Motion Carried.

**Comments By Individual Board Members:**

Trustee Centers wanted to thank Sheriff Simms for coming out and sharing information with the board and Mrs. Stivers for working diligently on trimming the Township's expenses.

Trustee Jennings thanked everyone for coming to the meeting and wanted to send thoughts and prayers out to the Westerville Police Department.

Trustee Morris wanted to address an issue he had overheard about the Township cutting the unscheduled visitors section from the agenda and meetings. He stated that the Township only added the unscheduled visitor to the agenda during the time of the Robert E. Lee monuments placement. The Township has always ask citizens to schedule so the board can look into the situation and be prepared to answer and help.

**Adjournment:**

Trustee Centers made a motion to adjourn at 6:41 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes

The next meeting will be held Wednesday, February 28, 2018 at 6 p.m.

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Brian Morris, President

  
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Matthew Jennings, Vice President

  
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C. Shane Centers, Trustee

  
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Scot Fromeyer, Fiscal Officer