

RECORD OF PROCEEDINGS

Minutes of

Franklin Township Trustee

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held April 13, 20 16

The Franklin Township Trustees held a regularly scheduled meeting on April 13 at 6 p.m. Trustee Ruppert, Trustee Morris, Trustee Callahan, Fiscal Officer Fromeyer, Administrator Stivers, Road Superintendent Rose and Cemetery Superintendent Steve Bishop were all in attendance.

The Meeting began with the Pledge of Allegiance.

Mr. Ruppert made a motion to approve the minutes of the March 23, 2016 meeting. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mrs. Callahan-Abstained
Mr. Morris- Yes Motion Carried

VISITORS:

Joe Garrett- Trebel aggregation, an electric and natural gas company that generators power and gas for Township residents at a reduced cost spoke. Mr. Ruppert asked Mr. Garret to send additional information to Mrs. Stivers.

OLD BUSINESS:

The park fee schedule was discussed. Mr. Ruppert has a few issues with the park fees. If we are going to charge fees we need to charge according to what they are using it for. Mrs. Stivers will work on a more detailed fee structure.

Tennis Court replacement was discussed. Mrs. Stivers said they were last done 1997. A court typically last 20 years, with our drainage issues in the past at the park she feel that the courts have lasted more than we could have hoped for. Mrs. Stivers said this project has to be done, there isn't much of an option. She is concerned about getting this done before Summer Park programs begin. \$10,000 was appropriated for this project but we did only appropriate for resurfacing not a total replacement. However \$30,000 was appropriated for other park improvements. Mr. Morris suggested that we put together a letter of opportunity to see if we can get a sponsorship for the tennis courts.

Mr. Morris made a motion to approve the bid for the Tennis courts from asphalt seal coaters.

Mr Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes
Mr. Ruppert - Yes
Mrs. Callahan - Yes Motion carried.

The HYRA contract was discussed. HYRA wants to add soccer fields to the park. They would like to be given priority to the soccer fields the same as the baseball fields. We are only leasing the building to them and giving them priority to the ball diamonds, but they are not leasing the park as a whole. Mrs. Stivers will talk to the Prosecutor's office and have the contract revised.

NEW BUSINESS:

CareWorks Comp sent an invoice to be a part of their discount group. Mrs. Stivers explained that this is the same as the Frank Gates group, they just changed their name. We do get a discount, although we must pay to be a part of the group. Mrs. Stivers said that the amount we saved after all was said and done wasn't much, so she called to discuss this with the plan administrators and was able to get the enrollment fee reduced, therefore the amount that needs to be paid is not what is in front of the trustees, but actually lower.

Mr. Ruppert made a motion to approve the CareWorks Comp membership.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris-Yes
Mrs. Callahan-Yes Motion carried.

Senior Levy discussion took place. Mrs. Stivers presented the board with a resolution to certify the numbers so we would know if we put it on the ballot what it would generate.

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Mrs. Callahan received an email from a Deardoff family member. According to this person, it was not the intent of the Deardoff Family for tax payers to be taxed for the senior center. Mr. Ruppert said that this is one family members belief, that no one can say for sure what Walter & Audrey Deardoff wanted. Furthermore, the citizens approved the levy and they have showed they do want the services that the senior levy provides. Mr. Morris wants to know exactly where the senior levy money is going, and he thinks our newly adopted financial policy will help with that. Mr. Morris asked if this resolution was just to see how much would be generated, but did not put the levy on the ballot. Mrs. Stivers confirmed it does not put the levy on the ballot. Mr. Morris said he is open to gathering information.

Mr. Morris made a motion to adopt Resolution 01-04132016 asking the county auditor to certify numbers for a senior levy.

Seconded by Mr. Ruppert.

ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes Motion carried.

Hiring of new employees was discussed. Adam Hackney is the gentlemen that Steve Bishop would like to hire for a full time position for the cemetery. Mrs. Callahan has concerns about

adding an employee with Mr. Bishop and Mr. Rose needing new vehicles. Mr. Ruppert, Mr. Fromeyer and Mr. Bishop informed Mrs. Callahan we are not adding new employees we are replacing an employee who recently retired. Mr. Morris asked if that would help with overtime during the summer. Mr. Bishop said that we do not have overtime in the summer, at least not often. Mrs. Callahan asked if it would help with overtime in the winter months. Mr. Bishop said only if we were able to buy a new dump truck. Mr. Ruppert said that isn't going to happen. Mr. Ruppert reminded everyone that this isn't an addition.

Mr. Ruppert made a motion that we hire Adam Hackney at a rate of 14.50 hr plus benefits, pending his background and drug testing .

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Abstain

Summer employees were discussed. Connor Stickman & Gavin Crase are recommended for hire at the Road/Cemetery departments. Connor has worked for us previously.

Gavin has not. Mrs. Callahan asked if the Administrator or Supervisors had looked into the county work programs. Mrs. Stivers said that Matt Fetty, the director of those programs had actually met with her and the two superintendents and he does not have enough employees to fill our positions. Mrs. Callahan said we should send the new hires to Matt to see if they would qualify. Mrs. Stivers said she would do that.

Mr. Ruppert made a motion to hire Connor Stickman & Gavin Crase as summer employees at a rate of 9.50 an hour, with the condition that they apply for the programs offered by the county.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Mrs. Callahan- Yes Motion carried.

Summer park program staffing was discussed. Mrs. Stivers recommended Dalton Campbell for the tennis assistant position. Dalton has applied several times, and has even volunteered his time when he wasn't hired. He currently plays on the Carlisle tennis team.

Mr. Morris made a motion to hire Dalton Campbell as the tennis assistant at a rate of 9.50 per hour.

Mrs. Stivers recommended Mackenzie Jones as the lead art teacher. She is a current Miami U student and was very impressive when Mrs. Stivers interviewed her.

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Mr. Morris made a motion to hire Mackenzie Jones as the lead art teacher at a rate of \$20.00 per hour.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes Motion carried.

Mrs. Stivers recommended Courtney Roberts be hired as an assistant art teacher.

Mr. Ruppert made a motion to hire Courtney Roberts as an assistant art teacher at a rate of 9.50 per hour.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mrs. Stivers recommended Cindy Kuntzman as the lead teacher for the science program.

Mrs. Stivers said Cindy has taught for us before and is an excellent teacher, who also serves as a Boy Scout leader and does a lot of creative things with the children.

Mr. Ruppert made a motion to hire Cindy Kuntzman as the lead science teacher .

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mrs. Stivers recommended Misty Wilson as a teaching assistant for the science program.

Mr. Ruppert made a motion to hire Misty Wilson at a rate of \$9.50 per hour.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mrs. Callahan said she had spoken with someone at the Atrium YMCA and that they would love to work with us on the summer programs. Mr. Ruppert suggested that we consider a swim program to teach water safety. Mrs. Stivers said that she would look into that.

The next item on the agenda is a resolution approving for Mrs. Stivers to change the townships metropolitan planning organization. Mrs. Stivers would like to make sure that all the trustees understand that once this is done we will not be able to directly receive money from OKI. The county can receive money from OKI and give it to the township if they so choose, but the Township will only be able to receive money directly from Miami Valley Regional Planning Commission. Mr. Ruppert made a motion to approve Resolution No. 02-04132016 approving the township administrator to move forward with changing the township's MPO to Miami Valley Regional Planning Commission.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

Mr. Ruppert made a motion to approve Resolution 03-04132016 reallocating \$7,000.00 from Gasoline Tax Fund, Other Expenses 2021-330-599-0000 to Salaries 2021-330-190-0000 for the purpose of paying road & bridge payroll.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mr. Morris - Yes

Mrs. Callahan - Yes Motion carried.

ROAD REPORT:

Mr. Rose said theres a drainage problem on Williams Drive. Mr. Rose showed the Trustees pictures of the drainage problem. He said that there are no ditches in that area, it was

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designed without ditches. The County has weighed in and said this would be a major project at a major expense with no good solution. The trustees said they can see how it's an issue for one particular resident, but it's not a township issue. Mr. Ruppert suggested they may call the health department, in the event that the water is coming from a sump pump.

Mr. Morris asked about the mud thats near the fire station on Martz - Paulin Rd. Mr. Rose said that its been to wet to fix that problem.

CEMETERY REPORT:

Mr. Bishop said they are very busy. The overall numbers are much higher than they were this time last year.

Mrs. Stivers said that the boy scouts and the girl scouts are going up to Woodhill over the next two weeks to pick up trash, limbs, etc.

Mrs. Stivers also said that the Cemetery Advisory Committee has a headstone clean up clinic planned for May 21 from 10am - 1 pm.

ADMINISTRATIVE REPORT:

Mrs. Stivers said we are looking for sponsors to sponsor the Summer Park Programs.

Mrs. Stivers discussed a change in overall schedule for the summer park programs. In years past the Art & Science were 4 week, and Tennis was 6 weeks. Mrs. Stivers would like to make them all 5 weeks. Also, tennis met twice a week whereas none of the other classes do. Mrs. Stivers would like to make them all uniform, meeting once a week. This will save the township about \$1,000 in payroll and will also make it more fair, since historically the Carlisle kids had to play in the afternoon heat. Now they would all get a chance to play in the mornings. If children wanted to attend more than once a week, they are welcome to attend at other parks. All the trustees agreed.

A group of volunteers will be painting the playground equipment at the Franklin Township park in Hunter on April 30 at 2pm. Mrs. Stivers will be purchasing the supplies, but we are getting free labor!

Mrs. Stivers reminded the board that they have a joint meeting with Carlisle on April 19th at 6 pm.

Lastly, Mrs. Stivers talked about the Community Recycling Event. We will be accepting paper products, motor oil and latex paint. AAA Wastewater has agreed to give us oil tanks free of charge in return for being listed as a sponsor. That will take place June 25th from 8am - 12 pm.

FISCAL REPORT:

Mr. Morris made a motion to accept the payment listing.

Mrs. Callahan seconded.

ROLL CALL: Mr. Morris - Yes

Mrs. Callahan - Yes

Mr. Ruppert - Abstain

Motion carried.

Mr. Ruppert made a motion to approve all other fiscal reports.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes Motion carried.

Mrs. Callahan instructed Fire Chief Bishop and Firefighter Hertel to come forward. Chief Bishop presented FF Hertel with a certificate promoting him to Lieutenant. Chief Bishop said Lt. Hertel has been an asset for many years and we're very

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appreciative of his service. Mr. Ruppert said that Mrs. Stivers had refreshments for the employees and their families across the hall.

Mr. Morris made a motion to adjourn at 7:32 p.m.

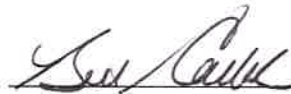
Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris - Yes

Mr. Ruppert - Yes

Mrs. Callahan - Yes Motion carried.

The next meeting will be April 27, 2016 at 6 p.m.



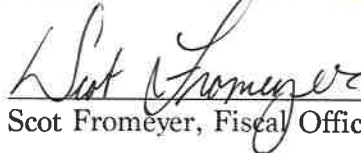
Beth Callahan, President



Ron Ruppert, Vice President



Brian Morris, Trustee



Scot Fromeyer, Fiscal Officer