

MINUTES OF FRANKLIN TOWNSHIP BOARD OF TRUSTEES

Meeting held April 26, 2017.

The Franklin Township Trustees held a regularly scheduled meeting on April 26, 2017 at 6 p.m. Trustee Ruppert, Trustee Morris, Trustee Callahan, Fiscal Office Fromeyer, Administrator Stivers, and Cemetery Superintendent Steve Bishop were all in attendance.

The meeting began with the Pledge of Allegiance.

Mr. Morris made a motion to approve the minutes from March 8, 2017. Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris-Yes
Mr. Ruppert-Yes
Mrs. Callahan-Yes Motion Passed.

Mr. Morris made a motion to approve the minutes from March 27, 2017. Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris-Yes
Mr. Ruppert-Yes
Mrs. Callahan-Yes Motion Passed.

Mr. Morris made a motion to approve the minutes from April 12, 2017. Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Morris-Yes
Mr. Ruppert-Yes
Mrs. Callahan-Yes Motion Passed.

Mr. Ruppert made a motion to approve the minutes from April 19, 2017. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Morris-Abstain
Mr. Ruppert-Yes
Mrs. Callahan-Yes Motion Passed.

Visitors:

Ashton Burtrum, 8490 Heather Ct., Spoke regarding the new Cemetery policies that she is unhappy with.

Jatina Ritchie, 463 Lower Carlisle Rd., Spoke regarding the new Cemetery policies that she is unhappy with.

Old Business:

The pool agreement was discussed, Mrs. Stivers indicated that after speaking with Franklin's Law Director that Franklin is unable to accommodate the changes that the Township requested regarding termination of the contract.

The pool budget was brought up, Mrs. Stivers said it was useless to discussed unless a pool agreement can be reached.

Mrs. Stivers reminded the board that Franklin Township had been selected for a ODOT grant to assist in the purchase of a handicap accessible vehicle. The local match for the grant is \$9,836.00. Mr. Ruppert made a motion to enter into the Section 5310 Federal Transit Administration Agency Agreement. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Mr. Morris made a motion to hire Stephanie Hubbard as an Administrative Assistant, at a rate of \$11.50 per hour not to exceed 1500 hours a year.

ROLL CALL: Mr. Morris-Yes
Mr. Ruppert-Yes
Mrs. Callahan-Yes Motion Passed.

New Business:

Mr. Ruppert made a motion to adopt Resolution 01-04262017 approving Cooperation with the Miami Valley Regional Planning Commission. Mrs. Stivers said this is the last step in the process to join MVRPC. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Mrs. Stivers presented the board with new time sheets for staff to start using. Mr. Ruppert made a motion to adopt the new time sheets. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Road Report:

Mr. Rose was absent but left a report, stating that his staff has been busy with road side mowing, assisting with mowing at the cemetery, and cleaning ditches. Mrs. Stivers made a observation that over the weekend she had been at the cemetery and had seen that the grass was out of control. The road crew spent Monday and Tuesday helping at the Cemetery and it now looks significantly better. Mrs. Stivers said that this is just another indication that we need more ground keepers at Woodhill.

Mrs. Stivers reminded the board that a new hot box is needed and the garage needs painted.

Fire Report:

Mrs. Stivers reminded the board that a pole barn is needed for the fire dept. Chief Bishop spoke about some training that the fireman had recently gone through.

Cemetery Report:

Mr. Bishop reports his employees have been busy mowing and weed eating. They have also had 9 funerals for the month. Mr. Bishop stated the Mrs. Stivers had been at the cemetery over the weekend, spending close to 8 hours over seeing volunteers cleaning headstones.

Mrs. Stivers spoke to her contact at Wyco Engineering and the new section should be done by July 1, 2017.

Administrative Report:

Mrs. Stivers stated that the summer park programs are scheduled. Any cancellation will be posted on the Township facebook page. Mr. Ruppert asked how much the program cost the Township last year, Mrs. Stivers said after grants and sponsorship the Township paid out roughly \$48.00.

Mrs. Stivers reminded the board she will be on vacation May 5th- 13th, 2017.

Mrs. Stivers also reminded them to check the bulletin board because there are a lot of community activities going on.

Mrs. Stivers also informed the board that a insurance claim had been filed due to a accident on the senior bus.

Fiscal Report:

Mr. Ruppert made a motion to approve the payment listing dated April 26, 2017. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Mr. Ruppert made the remaining reports to accept the Fiscal Officer’s reports. The motion was seconded by Mr. Morris.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Executive Session:

Mrs. Callahan made a motion to enter into executive session to discuss the hiring, termination, promotion, demotion, compensation, or discipline of an employee at 6:44 p.m. Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Mr. Ruppert made a motion to return to regular session at 7:20 p.m. Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed.

Mr. Ruppert stated that part of their discussion was in regards to the new time sheets. It should be clarified that when a supervisor signs these timesheets they’re only witnessing the signature of the employee and not the hours worked.

Comments by Individual Board Members:


Mr. Ruppert – None


Mr. Morris reminded everyone the Carlisle has a school levy on the ballot.

Mrs. Callahan – Thanked the visitors for coming and addressing their concerns for the cemetery.

Mr. Morris made a motion to adjourn. Mr. Ruppert seconded the motion at 7:25p.m.

ROLL CALL: Mr. Ruppert-Yes
Mr. Morris – Yes
Mrs. Callahan – Yes Motion Passed


Beth Callahan, President


Brian Morris, Vice President


Ronald Ruppert, Trustee


Scot Fromeyer, Fiscal Officer