

# RECORD OF PROCEEDINGS

Minutes of

Franklin Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held \_\_\_\_\_ June 22, \_\_\_\_\_ 2016 \_\_\_\_\_

The Franklin Township Trustees held a regularly scheduled meeting on June 22, 2016 at 6 p.m. Trustee Ruppert, Trustee Morris, Fiscal Officer Fromeyer, Administrator Stivers, Road Superintendent Rose and Cemetery Superintendent Bishop were all in attendance. Trustee Callahan was absent.

The meeting began with the Pledge of Allegiance.

The approval of the minutes of the June 8<sup>th</sup>, 2016 meeting was tabled due to the fact that Mr. Morris was not present at that meeting and therefore could not vote on the issue.

#### Visitors:

Mr. Alan Barker spoke about the resurfacing of the tennis courts at the Franklin Township Park. Mr. Barker would like these courts to include pickle ball lines. Mr. Barker says most of our adjoining communities have pickle ball courts. Mr. Ruppert told Mr. Barker that there would probably not be an answer tonight but they would discuss it.

#### Old Business:

Interior painting of the meeting room was discussed. Mr. Morris made a motion to approve the Curtis Painting bid for painting in the amount of \$2,090.00.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Motion carried.

The Serving Seniors grant discussion was tabled until Mrs. Callahan could be a part of the discussion.

#### New Business:

Mrs. Stivers presented the board with a quote for painting pickle ball lines on the courts, as well as replacing two hand cranks and nets. Mrs. Stivers said that the asphalt company included the nets in their quote, but Mrs. Stivers was able to find nets cheaper elsewhere. The trustees determined it would be smartest to have pickle ball lines added to one court, and consider doing the other court in the coming years if they see that it is used often. The trustees also approved the cost of replacing two hand cranks. Mr. Ruppert made a motion to approve up to \$700.00 for 1 court to be striped for pickle ball and 2 new hand cranks.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Motion carried.

Warren County Leadership Council was discussed. Mrs. Stivers would like to attend this program. Mr. Morris made a motion to send Mrs. Stivers to attend these classes at a cost of \$1,700.00.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Motion carried.

Mr. Ruppert made a motion to adopt Resolution 01-06222016 transferring money for the purpose of paying for the resurfacing of tennis courts.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Motion carried.

Mr. Ruppert made a motion to adopt Resolution 02-06222016 declaring 6187 Celeste Dr. a nuisance.

Mr. Morris seconded the motion.

ROLL CALL: Mr. Morris-yes

Mr. Ruppert-yes

Motion carried.

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Mr. Ruppert made a motion to adopt Resolution 03-06222016 declaring 6790 Hill Ave. a nuisance.

Mr. Morris seconded the motion

ROLL CALL: Mr. Morris-yes

Mr. Ruppert-yes

Motion carried.

Mrs. Stivers presented new job descriptions for those in management positions. Mr. Morris and Mr. Ruppert said the substance was good and they had no changes to the actual content of the job descriptions, however, Mr. Ruppert noticed an inconsistency in the language between the different positions and asked Mrs. Stivers to correct them so that they all have the same verbiage.

Mr. Morris made a motion to approve Resolution 04-06222016 proceeding with the renewal of the senior services levy and adopting ballot language.

Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert-Yes

Mr. Morris- Yes

Motion carried

**Fire Levy Discussion:**

Mr. Morris is very interested in placing a replacement levy on the November ballot. Chief Bishop said that he couldn't agree with putting a replacement on the ballot without any type of plan. Chief Bishop doesn't want to have to come back to the voters the next year if it turns out that we didn't ask for enough the first time. Mr. Ruppert suggested we have a work session to come up with a plan, and consider putting a replacement levy on at a later date. Mrs. Stivers would work on getting a work session scheduled. Mr. Morris would like for that to be scheduled before July 22<sup>nd</sup>.

**Road Report:**

The repaving of Martz - Paulin has been delayed. Mrs. Stivers has not yet heard from the engineer's office about when it will be done.

The Road Department staff painted the lines on the basketball courts in the back of the building.

They have been busy keeping up with the mowing and doing some ditch work.

Mrs. Stivers has contacted WG Stang, but has not been able to get an answer on when the stream bank repairs will take place. Mr. Petty has a meeting with them the end of the week and hopefully she'll hear something then.

**Cemetery Report:**

The cemetery staff has had funerals the last few Saturdays. The cemetery is in need of a new backhoe, the one they have is very old, does not meet OSHA safety requirements, is unsafe to operate and maintenance costs on the machine are beginning to rise. Mrs. Stivers just obtained some information about low interest financing right before the meeting. She will send that out to the Trustees so that they can discuss it at the next meeting.

**Fire Report:**

Chief Bishop says that they've had a hand full of calls, but have been busy keeping up on regular maintenance on equipment.

**Administrative Report:**

The Hunter-Red Lion Steering Committee had their first meeting. Mrs. Stivers was the only township employee in attendance but said she was very proud of the number of

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citizens who attended. Mrs. Stivers has a book of maps that were given to her that might interest some people, if anyone would like to see it.

The Community Recycling Day is coming up. Mrs. Stivers reminded the board that Mr. Morris and Mrs. Callahan had agreed to work that event so no staff was scheduled. They will be accepting motor oil, paper, and latex paints.

Mrs. Stivers had met with Donnette Fisher, Law Director for the City of Franklin. A few options were discussed for how to handle the pool contract and issue of a pool board. Mr. Ruppert and Mr. Morris discussed it and would like the City Manager & Township Administrator to be responsible for setting the yearly budget and the City of Franklin would then be responsible for hiring all pool personnel. Mrs. Stivers will relay that message to Donette Fisher and ask her to get a contract drawn up.

Summer Park Program have started. There was an incident the very first day and Mrs. Stivers had to terminate an employee. The Trustees said that if she needed a special meeting to hire someone new just to let them know and they would come in.

Mrs. Stivers said while talking to a Wayne Township Trustee they were comparing methods and practices. She found that they have their department heads complete a report, which goes directly into the minutes. That prompted her to start asking other entities and she found that it is not typical for Department heads to attend every meeting. Mrs. Stivers suggested that Franklin Township's Department heads begin a report. Mr. Ruppert said that was fine with him. Mr. Morris suggested that the Department heads do a report for every meeting and be required to attend one meeting quarterly, unless otherwise requested due to a special situation. Everyone agreed that was a good plan.

Mrs. Stivers said that the tennis court replacement has been started.

**Fiscal Report:**

Mr. Fromeyer advised the board that a new labor law dictates that a salaried exempt employee must make a minimum of \$47,476.00. Currently, Mrs. Stivers is our only employee that this will affect and she does not make that much. Mr. Fromeyer says we cannot count Mrs. Stivers's benefits as part of her salary. Mrs. Stivers said that if they choose to restrict her to working 40 hours a week, she will need office help more frequently than what she currently has it. She also said that that would be her preference, as opposed to getting a raise. Mr. Ruppert said that he understood that.

Mr. Morris made a motion to accept the payment listing presented by the Fiscal Officer. Mr. Ruppert seconded the motion.

ROLL CALL: Mr. Ruppert-Yes  
Mr. Morris- Yes Motion carried.

Mr. Ruppert made a motion to accept the remaining fiscal reports.

Mr. Morris seconded the motion.  
ROLL CALL: Mr. Ruppert-Yes  
Mr. Morris- Yes Motion carried

Mr. Ruppert made a motion to accept the 2017 annual budget presented by the Fiscal Officer.

Mr. Morris seconded the motion.  
ROLL CALL: Mr. Ruppert-Yes  
Mr. Morris- Yes Motion carried

Mr. Morris made a motion to adjourn at 6:56 p.m.

Mr. Ruppert seconded the motion.  
ROLL CALL: Mr. Ruppert-Yes  
Mr. Morris- Yes Motion carried

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Held June 22, 2016

The next meeting will be held July 13th, 2016 at 6 p.m.

Absent

Beth Callahan, President

  
\_\_\_\_\_  
Brian Morris, Trustee

  
\_\_\_\_\_  
Ronald Ruppert, Trustee

  
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Scot Fromeyer, Fiscal Officer