

**RECORD OF PROCEEDINGS
Franklin Township Trustees**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 24

20 14

The Franklin Township Board of Trustees met on Wednesday, September 24, 2014 at 6 p.m. Trustee Ruppert, Trustee Callahan and Trustee Sample were all present. Fiscal Officer Fromeyer was absent due to illness. Additionally, staff members Rob Rose, Traci Stivers, Greg Brooks, and Steve Bishop were in attendance.

Chief Riddiough from JEMS was in the audience and led the Pledge of Allegiance.

Mr. Sample made a motion to approve the minutes from the September 10, 2014 meeting. Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

The Emergency Services Task Force gave a brief presentation. The committee was commissioned by the Board of Trustees and consisted of Nick Hosford, Technical Advisor; Traci Stivers, Franklin Township Office Manager; Chief Bishop, Franklin Township Fire Department; Chief Wyatt, Carlisle Fire Department; Chief Riddiough, Joint Emergency Medical Services and Scot Fromeyer, Fiscal Officer for both JEMS and Franklin Township as a result of the research study conducted by Mr. Hosford. That study revealed both the strengths and weaknesses of the fire & EMS services throughout the area.

The Task Force had one common goal, to create a functional fire & EMS agency providing comprehensive emergency services to the region. The need for a change was evident when the Board learned that our emergency services are failing to meet industry standards - NFPA 1710/1720. The study revealed that the level of service in Hunter varies greatly from the level of service in the Twin Creek or Pennyroyal areas. Yet, residents are all paying the same taxes.

Additionally, our current system fails to provide consistent personnel who are available and properly trained. Our fire and EMS services are operating without proper administrative staff to facilitate management, training, and daily operations.

After several months of meetings, the Task Force consensus was that stand alone agencies are not able to provide the residents with what they need in the most efficient and consistent manner.

The Task Force recommends that the Township establish a single joint fire & EMS agency and that the Township provide a 24 hour, in house response from 3 stations with qualified, cross trained staffing. The consensus was that the best level of service would be available to all residents if done from three strategic locations.

Initially, the Task Force recommends using the stations located in Hunter, Twin Creek and the JEMS station. It may be necessary to look at new facilities down the road, but for now the current stations would work if some repairs were made.

Mr. Sample asked how involved Chief Wyatt was in the process because he was trying to gauge Carlisle's level of interest in this project. The four members of the Task Force who were present all agreed that Chief Wyatt was very active in the discussions and participated in the development of the model that they presented.

Mr. Sample asked if Carlisle was not to participate would it change the plan. Chief Bishop said no, that we still need three stations because the township is so spread out. Three stations are necessary to get service to all residents in a timely fashion.

Mr. Ruppert asked several questions regarding the overall staffing model and what role of the current volunteers would play in the new system. Mr. Hosford stated the proposed staffing model was designed to create a safety net of emergency services for the immediate response throughout the region for an all hazards mitigation approach - with a minimum staffing plan of 10 personnel per 24 hour period. This staffing model would include approximately 25 -30 full-time personnel (including administrative positions)

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and approximately 25 part-time FF/EMTs to staff a comprehensive in-house response model. Mr. Hosford stated that the volunteer firefighters in this community are an incredible resource to the region and that they would continue to have a significant role in the new system. There are currently over 50 active volunteer personnel between the communities of Franklin Twp and the Village of Carlisle. The task force is committed to retaining this valuable asset in the development of the new system.

Mr. Sample asked if the Task Force had engaged Franklin. The Task Force said they had not, simply because they thought the direction that the board wanted them to go was working with Carlisle, since the Board had not appointed anyone from Franklin to the Task Force. Mr. Sample asked if the plan would change if Franklin were involved. Mr. Hosford said that it would change, but only slightly, as the JEMS station would not be needed if Franklin were to participate, since the two stations are in such close proximity. Chief Bishop volunteered to speak with Chief Westendorf to gauge his interest.

Mrs. Callahan said she felt that the Board has an obligation to do what is best for the township residents. She said that she would love for Franklin & Carlisle to participate in this, but she feels strongly that the Board must act quickly to give township residents the services that are needed. Some discussion took place regarding dates, and when ballot language would need to be turned in to the Board of Elections.

The Board asked Mrs. Stivers to have a discussion with Carlisle's City Manager as soon as possible and to send Carlisle a formal invitation to participate on November 5, 2014. The Board would like this issue to come before them, for a vote, on December 10th. Sometime between now and then, the Task Force will make another presentation that will include budget aspects.

All trustees agreed that they want to move forward with the plan that the Task Force has presented.

OLD BUSINESS:

Mrs. Callahan made a motion to reschedule Beggar's Night for Thursday, October 30 from 6 p.m. - 8 p.m.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes
Mr. Sample - Yes
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve the Credit Card Policy drafted by Mrs. Stivers.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

The I-75 Area Plan was discussed. The trustees are not prepared to endorse the plan yet. They would like to see the planners consult with the developers that are currently working in that area.

NEW BUSINESS:

Mr. Sample made a motion to approve Resolution No. 01-09242014 supporting the Warren County Career Center.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Abstain
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve Resolution No. 02-09242014 transferring \$1,265.05 from 1000-110-315-0000 Election Expenses to 1000-110-314-0000 Tax Collection Fees.

Mrs. Callahan seconded the motion,

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

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Mrs. Callahan made a motion to approve Resolution No. 03-09242014 transferring \$135.83 from 2031-330-389-0000 Insurance & Bonding to 2031-330-314-0000 Tax Collection Fees.

Mr. Sample seconded the motion.

ROLL CALL: Mrs. Callahan - Yes

Mr. Sample - Yes

Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve Resolution No. 04-09242014 transferring \$406.53 from 2111-220-230-0000 Worker's Compensation to 2111-220-314-0000 Tax Collection Fees.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes

Mrs. Callahan - Yes

Mr. Ruppert - Yes Motion carried.

ROAD REPORT:

Mr. Rose asked the trustees if he would be able to get a computer with Wi-Fi capabilities for his office at the Highway Department, Mr. Ruppert asked Mr. Rose if he had brought any information or estimates with him. Mr. Rose had not. Mr. Rose will get that information together for the next meeting.

CEMETERY REPORT:

Mr. Bishop had nothing to report.

FIRE REPORT:

Chief Bishop recommended David Rebrovich for a firefighter position. Mr. Rebrovich has previous experience, so Chief Bishop recommends he be put on a six month probationary period with pay. Mr. Sample made a motion to hire Mr. Rebrovich as Chief Bishop suggested.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes

Mrs. Callahan - Yes

Mr. Ruppert - Yes Motion carried.

OFFICE MANAGER'S REPORT:

Mrs. Stivers reminded the board of an email they had received from Beth Hery, a resident on Dearth Rd. Mrs. Hery was concerned because she lives on a small portion of Dearth Rd that is a dead end and no one seems to be taking care of it. The county had recently paved the other end, and she wanted to know when her end would be taken care of. Upon review, Franklin Township's Road Superintendent thought Warren County was responsible for the roadway and Warren County thought that Franklin Township was responsible for it. Mrs. Stivers had been in contact with Sheliah Withrow, the engineer's secretary. Sheliah believes it is the township's responsibility but no official determination has been handed down yet.

Mrs. Stivers reported that the MixPo went well. The township booth had many visitors and it was a success. Mrs. Stivers had a sign up sheet available at the event for anyone who wanted to be on the township email alert list.

Mrs. Stivers also reminded everyone that the Free Well Water Testing Fair was coming up.

FISCAL OFFICER'S REPORT:

Mr. Fromeyer was absent so Mr. Ruppert attempted to understand the many notes that Mr. Fromeyer had left for him.

Mr. Sample made a motion to approve the Payment Listing.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes

Mrs. Callahan - Yes

Mr. Ruppert - Yes Motion carried.

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Mr. Sample made a motion to approve Purchase Order numbers 233-2014, 234-2014, 87-2014, 88-2014, 89-2014, and 90-2014.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to approve the Appropriation Status, Appropriation Summary, Fund Status, Fund Summary, Revenue Status and Revenue Summary reports.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to enter into executive session for the purpose of discussing the hiring, termination, disciplinary action, promotion or demotion of personnel at 7:09 p.m.

Mrs. Callahan seconded the motion.

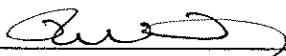
ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

Mr. Sample made a motion to return to regular session and adjourn at 7:15 p.m.

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Sample - Yes
Mrs. Callahan - Yes
Mr. Ruppert - Yes Motion carried.

The next regular meeting will be October 8, 2014 at 6 p.m.



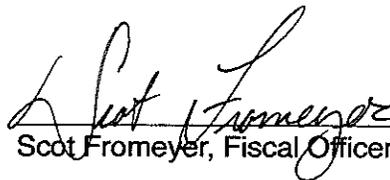
Ronald Ruppert, President



Beth Callahan, Vice President



Gregory Sample, Trustee



Scot Fromeyer, Fiscal Officer