

# RECORD OF PROCEEDINGS

Held November 14, \_\_\_\_\_ 2018

The Franklin Township Trustees held a regularly scheduled meeting on November 14, 2018 at 6:00 p.m. Trustee Brian Morris, Trustee Matthew Jennings, Trustee Shane Centers, Fiscal Officer Scot Fromeyer, and Administrator Traci Stivers were all in attendance.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Jennings made a motion to approve the meeting minutes from October 24, 2018. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Centers made a motion to approve the special meeting minutes from November 7, 2018. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

**Visitors:**

None

**Old Business:**

Trustee Jennings made a motion to approve the contract for the re-design and upgrade of the Franklin Township website. Trustee Morris seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Morris – Yes  
Trustee Centers – Abstain  
Motion Carried.

**New Business:**

Trustee Centers made a motion to adopt the 2019 holiday schedule for Franklin Township. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Jennings made a motion for approval of the Christmas bonuses for employees in the following amounts: \$200 for full time employees, \$150 for part time employees, and \$75 for select firefighters, for a grand total of \$4,450.00. This is taxable income and is reflected on the employee's W2. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Centers made a motion to approve the employment contract with Michael Hannigan for the position of fire chief. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

# RECORD OF PROCEEDINGS

Held November 14, 2018

Administrator Traci Stivers had brought before the board a motion to be approve for her to enter into an agreement with Bricker & Eckler Law Firm at a cost not to exceed \$10,000.00. Mrs. Stivers and the board decided to table this motion until a future date when Bricker & Eckler Law Firm could come to a meeting to discuss and answer any questions.

Trustee Centers made a motion to reschedule the Franklin Township Trustee regular meeting held on Wednesday, December 26, 2018 to Thursday, December 27, 2018 at 6:00 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes

Motion Carried.

### Road Report:

Road Supervisor Rob Rose reported to Mrs. Stivers via email that the road crew have been working on constructing a culvert box on Moyer but unable to install yet due to weather. They are working on curbs and gutters on Knollbrook. Lastly, they are working on preparing the trucks for snow and ice removal.

### Cemetery Report:

Cemetery Supervisor Steve Bishop reported to Mrs. Stivers that the cemetery crew have had 14 funerals in the month of October and 9 so far in November. They have been busy working on collecting veteran's data for Mrs. Stivers and have planted 92 trees throughout the cemetery.

Trustee Jennings made a motion to approve Resolution No. 01-11142018 approving the auction listing of unnecessary equipment for the 1997 Ford pick-up truck. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes

Motion Carried.

### Fire Report:

Mrs. Stivers gave the fire report due to Interim Fire Chief Kevin Jennings not being able to attend meeting. Mrs. Stivers reported that the fire department was awarded and have received the LOEB grant in the amount of \$20,000.00 to acquire turn out gear for the firefighters. Mrs. Stivers shared with the board that former Chief Snively had resigned due to work obligations and illness but wanted to introduce and welcome Michael Hannigan to everyone as Franklin Township's new fire chief.

### Administrative Report:

Mrs. Stivers shared with the board that she attended a grant seminar and felt it was very beneficial.

Mrs. Stivers informed the board that Warren County Assistant Prosecutor Bruce McGary shared information with her as to our responsibility for Routt Lane. She then called and informed Road Supervisor Rob Rose of updates and had him call and inform Mr. James Anderson.

Mrs. Stivers shared that one more sponsorship check came in for the BARK-Tober festival which brought the profit to around \$1,500.00 for the firefighters.

Mrs. Stivers applied for a grant through the Warren County Foundation which got denied but she shared that they sent her grant request over to a private donor which may fund the project.

Mrs. Stivers shared with the board the After Hours event at the Harding House, Thursday from 5:00 p.m. to 6:30 p.m.

Mrs. Stivers informed the board she will be out of town in Columbus, OH on November 30, 2018 attending the Ohio Township Administrators Networking.

# RECORD OF PROCEEDINGS

Held November 14, \_\_\_\_\_ 2018

Mrs. Stivers shared some information on solicitation and getting some regulation set for the Township. The board asked her to look into and put on agenda for next meeting.

**Fiscal Report:**

Trustee Jennings made a motion to approve the payment listing in the amount of \$49,949.46. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Jennings made a motion to approve all other fiscal reports. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

**Comments By Individual Trustees:**

Trustee Centers welcomed Mike Hannigan and thanked all that came out to meeting.

Trustee Jennings asked the fire chief if he would like to say anything and shared that he attended the Warren County Township dinner and all went well. Lastly, he stated that he spoke to Warren County Auditor and reminded and ask all to be patient as re assessments on home property are starting and will probably go up.

Trustee Morris reopened **Old Business** to have a Resolution approved.

Trustee Jennings made a motion to approve Resolution No. 02-11142018 authorizing and directing the Township Administrator to take any action necessary to alter employee pay rates in emergency situation when an employee’s job status has changed. Trustee Centers seconded the motion.

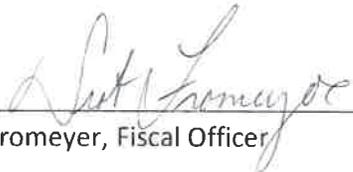
ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

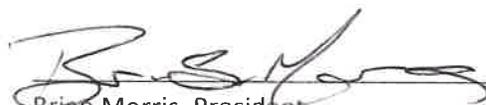
Trustee Morris lastly shared he was excited for our new fire chief and for all that was to come for the Township.

Trustee Jennings made a motion to adjourn the meeting at 6:29 p.m. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes  
Trustee Centers – Yes  
Trustee Morris – Yes  
Motion Carried.

The next scheduled meeting will be held on November 28, 2018 at 6:00 p.m.

  
\_\_\_\_\_  
Scot Fromeyer, Fiscal Officer

  
\_\_\_\_\_  
Brian Morris, President

  
\_\_\_\_\_  
Matthew Jennings, Vice President

  
\_\_\_\_\_  
C. Shane Centers, Trustee

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10/14B

Held \_\_\_\_\_ 20\_\_\_\_

