

RECORD OF PROCEEDINGS

Held October 27, - Regular Meeting 2021

The Franklin Township Board of Trustees held a regularly scheduled meeting on Wednesday, October 27, 2021, at 6:30 p.m. at the Township Administrative building.

The meeting was called to order by Trustee Morris.

The meeting began with the Pledge of Allegiance.

Attendance:

Trustee Brian Morris – Present
Trustee Shane Centers – Present
Trustee Matthew Jennings – Present
Fiscal Officer Scot Fromeyer – Present
Administrator Traci Stivers – Present

Approval of Minutes:

Trustee Centers made a motion to approve the meeting minutes of October 13, 2021. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Abstain
Motion Carried.

Visitors:

Mrs. Stivers introduced Luke Jackson to the board he is a student that is applying for his Eagle Scout badge. To do that He will be volunteering his work at our playground at Franklin Township Park and putting in playground barriers, rubber mulch around the playground equipment, and painting. The board was very impressed and thanked him for his service.

HR Business:

Mrs. Stivers informed the board that Franklin Township is looking to hire a Full-time groundskeeper at Woodhill Cemetery starting rate at \$17.00 per hour. Also, Franklin Township is looking to hire a Part-time Administrative Cemetery Assistant not to exceed 20 hours a week at a starting rate of \$17.00 per hour.

Mrs. Stivers informed the board that at this time all staff is back healthy and good. No is no reports of any sick employees or anyone out having to quarantine due to Covid-19.

Old Business:

Trustee Centers made a motion to adopt the new Vacation Roll Over Policy. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

New Business:

Mrs. Stivers brought to the board a discussion of a opt-out policy for medical, vision, and dental insurance. The board discussed options from having an annual opt-in date, to offering a stipend for employees who declined the Township's insurance. The board will discuss this topic more at a later date.

Trustee Jennings made a motion to approve the sponsorship of Franklin in Lights. The board chose the gold package of a \$400.00 sponsorship. Trustee Centers seconded the motion.

ROLL CALL: Trustee Jennings – Yes
Trustee Centers – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to approve the quote for adding a new section to Woodhill Cemetery through WYCO Consulting, Inc. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

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Administrative Report:

- a. ODNR Grant update – Mrs. Stivers shared with the board that she is currently still working on this grant but almost finished. She is awaiting park updates. This grant is due by November 15, 2021.
- b. Ohio Township Stimulus Grant update – Mrs. Stivers informed the board that she is finished with this grant just waiting on a letter of support from the Warren County Engineer’s Office which is a requirement for this grant. This grant will provide gutters, curbs, and culvert boxes on Todd Rd., Stable Ct., and Stone barn Ct.
- c. Ohio Emergency Management Hazard Mitigation Grant update – Mrs. Stivers shared she is done and has submitted the Pre-application process of this grant which was due by November 15, 2021. This grant is to help with streetscaping with the second part due by November 22, 2021.
- d. Warren County Foundation Grant update – Mrs. Stivers is working on this grant with the hopes of this being a supplement local match to the ODNR grant for the parks. This grant is due by December 15, 2021.
- e. Community Development Block Grant update – This is a grant Mrs. Stivers is working along side Road Superintendent Rob Rose. This grant is due sometime in January of 2022.
- f. Mrs. Stivers wanted to remind the community of Beggar’s Night on Sunday, October 31, 2021, from 6PM to 8PM.
- g. Rescheduling of the second November meeting due to holiday. The board rescheduled the second meeting in November for Monday, November 22, 2021, at 6PM.
- h. Mrs. Stivers shared the Hunter Youth Recreation Association Financial Report with the board. She also informed them that their contract will be coming up in the new few weeks to look over their current contract and see if any changes need to be made for the upcoming year.

Fiscal Report:

Trustee Centers made a motion to approve the payment listing in the amount of \$43,686.39. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to approve all other fiscal reports. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to approve Resolution No. 01-10272021 for the reallocations to OPERS in the amount of \$5,000.00. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to add an Executive Session to the agenda: In accordance with Ohio Revised Code 121.22 (G)(1) to consider the compensation of public employees. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Comments by Individual Trustees:

Mr. Centers thanked Luke Jackson for coming to the meeting and for his help fixing up the park playground.

Mr. Jennings also thanked Luke for coming and his service with Eagle Scout’s. Lastly, he wanted to wish everyone a safe and happy Halloween.

Mr. Morris had a couple of things he wanted to share. First, he wanted to congratulate JEMS with the hiring of a new Fire Chief. Chief Madden has been employed with JEMS for 23 years and Mr. Morris believes he will be a great fit and bring exciting new thing to that position. Second, he wanted to bring it to the boards attention that he has received some calls about residents setting up homeless camps in the Metroparks woods near Travis Ct. The sheriff’s department is aware of this, and action is being taken. Third, and lastly, he wanted Mrs. Stivers to look into our insurance policy and make sure who is liable if something would happen out at the Township Park with fall ball and practices going on without a contract. If an accident occurred would that be on the Township, HYRA, or a second party?

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Executive Session: In accordance with Ohio Revised Code 121.22 (G)(1) to consider the compensation of public employees.

Trustee Centers made a motion to go into an Executive Session at 7:10 p.m. Trustee Jennings seconded the motion. Trustee Centers, Trustee Jennings, Trustee Morris, Fiscal Officer Fromeyer, & Administrator Stivers were all in attendance.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to return to Regular Session at 7:18 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Trustee Centers made a motion to approve a pay raise of \$17.00 per hour to Administrative Assistant Stephanie Hubbard to bring her current to the new pay scales effective October 23, 2021. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

Adjournment:

Trustee Centers made a motion to adjourn at 7:22 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes
Trustee Jennings – Yes
Trustee Morris – Yes
Motion Carried.

The next scheduled meeting will be held Wednesday, November 10, 2021.

Attest: 
Scot Fromeyer, Fiscal Officer


Brian Morris, President

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Let's meet