

The Franklin Township Board of Trustees met in a special meeting on Wednesday, April 19, 2017 at 11am. Trustee Ruppert, Trustee Callahan, Administrator Stivers and Fiscal Officer Fromeyer were all in attendance.

The meeting began with the Pledge of Allegiance.

Visitors: None

Old Business: None

New Business:

Mrs. Stivers recommends Stephanie Hubbard to be hired as an Administrative Assistant, at a rate of \$11.50 per hour, not to exceed 1500 hours per year, on a 6 month probationary period.

Mrs. Callahan is concerned that this applicant lives in the Village of Carlisle and she feels we already have too many employees residing in Carlisle. She suggested that we look at Andria Moon's application since she lives in the Hunter area.

Mrs. Stivers said that the three elected Trustees represent the township, not the office assistants. That the Trustees should only be concerned with whether the candidate is qualified to do the job.

Mrs. Callahan said that we need help with BARK-Tober Fest and that Mrs. Moon has a huge family in the Hunter and Middletown area that could help with getting sponsors. Mrs. Stivers said if we were going to base who we hire on who can make connections then we'd have to consider that we have festivals on the Carlisle side of the township as well. Mrs. Callahan said we have enough Carlisle resident employees that can help with those festivals.

Mrs. Callahan asked if the candidate could do web design. Mrs. Stivers stated that that is not part of the job description so she had no reason to inquire as to whether Mrs. Hubbard could do web design.

Mrs. Callahan mentioned that it would be nice to have someone help Fiscal Officer Fromeyer with his job. Mrs. Stivers said the candidate has a background in payroll.

Mr. Ruppert asked how many interviews Mrs. Stivers did, Mrs. Stivers said she had conducted four interviews. She believes Mrs. Hubbard is the best candidate based on her previous work experience, as an Administrative Assistant. Mrs. Hubbard has more than 12 years of cumulative office experience. She has a very friendly and outgoing demeanor.

Furthermore, Mrs. Stivers stated that one of the reasons we've had such high turnover is because of the hours and pay. Mrs. Hubbard's husband has good benefits and if Mrs. Hubbard were to seek full time employment she would lose those benefits. Most candidates are the opposite, wanting more hours and benefits. Mrs. Stivers believes this makes Mrs. Hubbard uniquely well fit for this position.

Mrs. Callahan agreed that Mrs. Hubbard sounds like a great fit, but said since Mr. Morris would be the remaining Trustee at the end of the year, that he should make this decision. Mrs. Stivers asked what the Trustees expected of her, because she was under the impression that it was the Administrator's job to select personnel. Mrs. Callahan agreed that it is, but that she still wants Mr. Morris to be the Trustee to approve this hire.

Mr. Ruppert said he agrees that it is Mrs. Stiver's job to select staff to hire. Mr. Ruppert said he is satisfied with Mrs. Stivers's recommendation. Mr. Ruppert suggested an evening or weekend meeting when Mr. Morris would be available to attend.

Mrs. Callahan re-iterated that we should allow Mr. Morris to make the decision because he may know this person, since they are both from Carlisle.

Mr. Fromeyer re-iterated that he will never allow anyone to get on his computer or deal with finances. The only help they could be to him would be to pick up mail or run errands.

Mr. Ruppert re-iterated that he believes that it is Mrs. Stivers' responsibility to select staff and then if a problem arises, it falls on Mrs. Stivers. Just as Mrs. Stivers relies on Mr. Bishop for

cemetery matters and Mr. Rose for road matters, the Trustees must rely on Mrs. Stivers to oversee the entire township and staff.

Mr. Ruppert suggested we may want to discuss this in executive session at the next meeting.

Mr. Fromeyer added that there are two things that come to his mind. He said that Mr. Morris worked for Mrs. Moon's family and that Mr. Morris and Mrs. Moon ran a campaign together. If the Trustees were to go against Mrs. Stiver's recommendation and hire Mrs. Moon that it would be a huge conflict of interest and it would be quite obvious to the general public. Mrs. Callahan said that it might be, but she would leave that up to Mr. Morris.

Mr. Ruppert made a motion to adjourn the meeting at 11:20am

Mrs. Callahan seconded the motion.

ROLL CALL: Mr. Ruppert - Yes

Mrs. Callahan - Yes



Beth Callahan, President



Scot Fromeyer, Fiscal Officer



Brian Morris, Vice President



Ronald Ruppert, Trustee