

# RECORD OF PROCEEDINGS

Held December 27, \_\_\_\_\_ 2018

The Franklin Township Trustees held a regularly scheduled meeting on December 27, 2018 at 6:00 p.m. Trustee Brian Morris, Trustee Matthew Jennings, Trustee Shane Centers, Fiscal Officer Scot Fromeyer, and Administrator Traci Stivers were all in attendance.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Centers made a motion to approve the meeting minutes from December 12, 2018. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

**Visitors:**

None

**Old Business:**

None

**New Business:**

Mrs. Stivers asked the board's thoughts on providing comp time for our employees. The suggestion had been brought to her by one of the Trustees. The board is going to research and look into numbers with our Fiscal Officer and address at a later time.

Trustee Jennings made a motion to join the OTA Careworks Comp Group Rating in the amount \$1,800.00 to help keep Workers Comp prices down. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Centers made a motion to pay \$4,367.70 to renew our membership with the Miami Valley Regional Planning Commission. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 01-12272018 authorizing the township administrator to apply for CDBG grant funds and to execute any documentation necessary. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

**Road Report:**

Road Supervisor Rob Rose sent an email reporting to Mrs. Stivers that the road crew have been busy trimming trees at the Franklin Township Park and working on truck maintenance. Trustee Morris shared that he received a call about a home on Manchester that had trees trimmed down and had them laying all over in front yard right by the road. Administrator Stivers both worked on this, spoke to the homeowners and sent a follow up letter requesting clean up.

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**Cemetery Report:**

Cemetery Supervisor Steve Bishop sent an email reporting to Mrs. Stivers that the cemetery crew have had four funerals so far, been repairing stone around the cemetery, pressure washing equipment, and lastly trimming bushes and trees around the cemetery grounds.

**Fire Report:**

Fire Chief Mike Hannigan sent an email reporting to Mrs. Stivers that they have had ten fire calls in two weeks. Unfortunately, the Charger that was given to the Township was not usable. The repairs exceed the value of the vehicle. Mrs. Stivers contacted Chief Whitman, of Franklin City PD, to see what they would like to do with the car.

**Administrative Report:**

Mrs. Stivers wanted to remind the board that two of the three employee reviews for her have been done and turned in, she is waiting on the last one.

Mrs. Stivers presented the Ohio Public Utilities Commission agreement to maintain aggregation rights, and said if there were no objections she'd be signing it. No one objected.

Mrs. Stivers shared that she has been working on preparation for the budget meeting.

Mrs. Stivers reminded the board of the upcoming Records Retention meeting held on January 9, 2019 at 5:45 p.m. and the Re-Organizational meeting held on January 9, 2019 at 5:50 p.m.

Mrs. Stivers brought to the attention of the board the need to change the credit card policy. The state auditor suggest two different policies. Mrs. Stivers just needs to know which the board prefers.

**Fiscal Reports:**

Trustee Jennings made a motion to approve the payment listing in the amount of \$44,215.04. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Centers made a motion to approve all other fiscal reports. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 02-12272018 approving increasing the revenue budget in the LOEB Fund by \$10,000.00 due to receiving a grant. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

Trustee Centers made a motion to approve Resolution No. 03-12272018 accepting the increase in Appropriations in the LOEB Fund by \$10,000.00 for the purpose of purchasing new Fire Department uniforms. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes  
Motion Carried.

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**Executive Session:**

Trustee Jennings made a motion to enter into an executive session at 6:51 p.m. in accordance with ORC 121.22(G) (1) to discuss the disciplinary action of an employee. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes

Motion Carried.

Trustee Jennings made a motion to leave the executive session and enter back into regular session at 8:01 p.m. Trustee Centers seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes

Motion Carried.

Trustee Morris stated that the board decided that no action will be taken on the employee discussed from the executive session and that Trustee Centers will be emailing Mrs. Stivers this week with the new credit card policies the board would like to enforce.

**Comments By Individual Board Members:**

Trustee Jennings wished everyone a Happy New Year and thanked his fellow board members for a great first year here at Franklin Township as a Trustee.

Trustee Centers also wanted to thank everyone for a great year and he shared with the board that he had some time to go and tour the Drug Task Force and encourage the other Trustees to do so. He shared that he was amazed at how things were done and would love to see the Township be able to help with donations in the future.

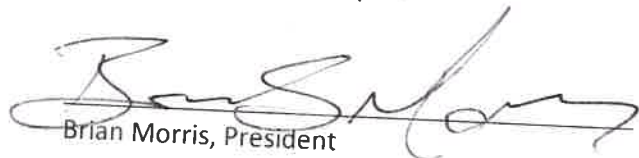
Trustee Morris thanked Trustee Centers and Trustee Jennings for all of their input and help this past year and it has been his pleasure working alongside them and looks forward to working with them in the future. Trustee Morris also encouraged the board to keep working and communicating with respect for each other.

Trustee Centers made a motion to adjourn at 8:10 p.m. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Centers – Yes  
Trustee Jennings – Yes  
Trustee Morris – Yes

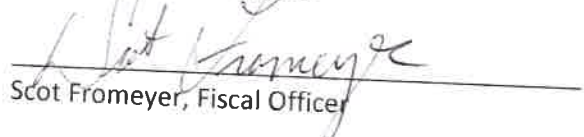
Motion Carried.

The next scheduled meeting will be held on Wednesday, January 9, 2019 at 5:45 p.m.

  
Brian Morris, President

  
Matthew Jennings, Vice President

  
C. Shane Centers, Trustee

  
Scot Fromeyer, Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 375 8094 FORM NO 10148

Held

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