

# RECORD OF PROCEEDINGS

Held August 14th 20 19

The Franklin Township Board of Trustees held a regularly scheduled meeting on Wednesday, August 14, 2019 at 6:00 p.m. Trustee Matthew Jennings, Trustee Brian Morris, Fiscal Officer Scot Fromeyer, Administrator Traci Stivers and Road Supervisor Rob Rose were all in attendance. Trustee Shane Centers was absent.

The meeting was call to order by Trustee Jennings.

The meeting began with the Pledge of Allegiance.

**Approval of Minutes:**

Trustee Jennings made a motion to approve the meeting minutes of July 24, 2019. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

**Visitors:**

Liz Buchanan, Trustee at the Walter & Audrey Deardoff Senior Center came to introduce Taylor Mayne to the board. She is the new director at the center and was hired July 29, 2019. Taylor has a marketing background and is very excited for this opportunity. She is currently already working on fundraisers, an upcoming health fair, & BARK-Tober Fest.

**Old Business:**

Trustee Morris made a motion to approve the adoption of the Bereavement Leave Policy. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

**New Business:**

Kevin Jennings requested to roll over 80 hours of vacation time. The issue was tabled.

Trustee Jennings made a motion to approve Chief Hannigan’s request to purchase various equipment for the fire apparatus in the amount of \$4,573.68. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Morris made a motion to approve Chief Hannigan’s request to purchase new firefighting foam in the amount of \$5,527.00. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Chief Hannigan requested permission to replace a metal door on the west side of Station 19. The issue was tabled.

Trustee Morris made a motion to approve Resolution No. 01-08142019 issuing a special event permit to Keller Williams Realty. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

# RECORD OF PROCEEDINGS

Minutes of Franklin Township Board Of Trustees

Meeting

BEAR GRAPHICS 800 325 6094 FORM NO 10148

Held August 14th 2019

Trustee Morris made a motion to approve the adoption of the Hepatitis B Vaccination for Active Firefighters form. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Morris made a motion to approve the adoption of the Hepatitis B Vaccination Waiver form. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Morris made a motion to approve Administrator Stivers to enter into a contract with Southern Ohio Flying K9s for an appearance at the 5<sup>th</sup> Annual BARK-Tober Fest. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Jennings made a motion to approve a budget in the amount of \$5,804.22 for the BARK-Tober Fest. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Jennings made a motion to approve Resolution No. 02-08142019 assessing street lighting in Franklin Township for the year 2019 in the amount of \$32,676.52. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Morris made a motion to approve Resolution No. 03-08142019 approving the annexation agreement between Franklin Township and the City of Franklin. Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

### Road Report:

Road Supervisor Rob Rose reported to the board that road paving has all been completed, they are half way done with the culvert replacement on Routt Lane. After Routt Lane is complete they will be done putting in culverts for residents due to a change in the law. They have been busy mowing, road side trimming, and maintaining park maintenance. Lastly, Mr. Rose reported that he noticed one of the dump trucks bed is rusting and will need to be repaired.

### Cemetery Report:

Cemetery Supervisor Steve Bishop reported to Mrs. Stivers that the cemetery crew has had eight funerals, poured eleven foundations, cleaned out the creek bed, and been busy mowing and trimming.

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BEAR GRAPHICS 800-325-6094 FORM NO. 10148

Held August 14th 20 19

**Fire Report:**

Chief Hannigan sent a report over to Mrs. Stivers that the firefighters have had fourteen calls for service. Two open burns, an inspection of sprinkler system, a structure fire at Woodhaven ruled arson, Mutual aid – care flight landing and station stand by, three MVA’s, two EMS assists, one pole down, one bicycle accident, one open burn, and lastly their work at the Sparks in the Park festival.

**Administrative Report:**

Mrs. Stivers shared with the board she was very happy with the turnout of the Township employee picnic and thought it to be a successful day.

Mrs. Stivers informed the board that the new credit card machine came in last week and has already been useful with vendor fees for the BARK-Tober Fest.

Mrs. Stivers shared a noise resolution update. She was instructed to mailed letters to all the residents on Robinson-Vail to receive their input and to notify them that there will be a public hearing to answer any future questions.

Mrs. Stivers is still currently working on obtaining sponsors for BARK-Tober Fest.

Mrs. Stivers shared that Harrison Pro Tree removed, as a donation, \$2,200.00 worth of trees at Franklin Township Park.

Mrs. Stivers informed the board that the Township would need to go door to door for a survey to received information for a CDBG grant.

Mrs. Stivers applied for a \$1,000.00 grant through the Ohio Department of Commerce for our cemetery. This grant, if awarded, will go towards a new toolbox for our cemetery crew.

Mrs. Stivers informed the board she will be applying for the MORE grant and with that grant she would like to have a key pad and new lock system put on the back door of the office building.

Mrs. Stivers reminded the board of the Railroad days parade this weekend and informed all that the shuttle service will be provided from 6:00 to 10:00 p.m. to take residents back and forth to their vehicles.

**Fiscal Report:**

Trustee Morris made a motion to approve the payment listing in the amount of \$72,481.56.

Trustee Jennings seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent

Motion Carried.

Trustee Jennings made a motion to approve all other fiscal officer reports. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent

Motion Carried.

**Executive Session:**

Trustee Morris made a motion to enter into an executive session: In accordance with Ohio Revised Code 121.22 (G)(8) to consider confidential marketing plans related to an economic development project at 6:29 p.m. Trustee Jennings seconded the motion.

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Held August 14th 20 19

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Morris noted that himself, Trustee Jennings, Fiscal Officer Scot Fromeyer, and Administrator Traci Stivers were all invited into the executive session.

Trustee Jennings made a motion to enter back into regular session at 6:34 p.m. Trustee Morris seconded the motion.

ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

Trustee Jennings stated that all four individuals stayed for the duration of the executive session.

### Comments by Individual Board Members:

Trustee Morris wanted to remind everyone of Railroad days and thank everyone who is helping. He also wanted to bring to the board's attention the bathrooms out at the Franklin Township Park. He stated they are in need of some serious work and updating.

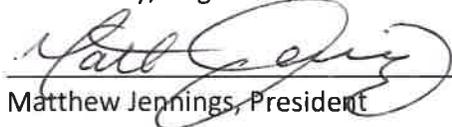
Trustee Jennings congratulated Taylor Payne on her new position as director for the Deardoff Center and appreciated all the work put into the Sparks in the Park. He heard it was a great success.

### Adjournment:

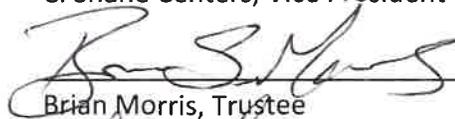
Trustee Morris made a motion to adjourn at 6:40 p.m. Trustee Jennings seconded the motion.

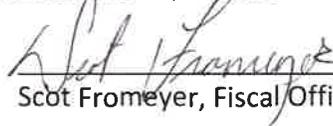
ROLL CALL: Trustee Morris – Yes  
Trustee Jennings – Yes  
Trustee Centers – Absent Motion Carried.

The next scheduled meeting will be held on Wednesday, August 28, 2019 at 6:00 p.m.

  
Matthew Jennings, President

ABSENT  
C. Shane Centers, Vice President

  
Brian Morris, Trustee

  
Scot Fromeyer, Fiscal Officer